



ECONOMIC DEVELOPMENT AUTHORITY
Public Safety Building—Training Room, 825 41st Ave
NE
Monday, May 02, 2022
5:30 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

*Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **840 7921 5021** or by Zoom at <https://us02web.zoom.us/j/84079215021>. For questions please call the Community Development Department at 763-706-3670.*

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- 1. APPROVE REGULAR MEETING MINUTES OF MARCH 7, 2022**
- 2. APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS OF FEBRUARY 2022 AND MARCH 2022**

MOTION: Move to approve the Consent Agenda as presented.

BUSINESS ITEMS

- 3. FACADE IMPROVEMENT GRANT REPORT FOR VARIOUS RECIPIENTS 2022**

MOTION: Move to waive the reading of Resolutions 2022-09, 2022-10, 2022-11, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2022-09, a resolution approving the form and substance of the façade improvement grant agreement, and approving authority staff and officials to take all actions necessary to enter the authority into façade improvement grant agreements with Nordeast Electric Inc.

MOTION: Move to adopt Resolution 2022-10, a resolution approving the form and substance of the façade improvement grant agreement, and approving authority staff and officials to take all actions necessary to enter the authority into façade improvement grant agreements with Schiele Auto Repair LLC.

MOTION: Move to adopt Resolution 2022-11, a resolution approving the form and substance of the façade improvement grant agreement, and approving authority staff and

officials to take all actions necessary to enter the authority into façade improvement grant agreements with Fridley Heights Cyclery Inc.

4. CREATION OF THE FIRE SUPPRESSION GRANT PILOT PROGRAM

MOTION: Move to waive the reading of Resolution 2022-12, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2022-12, a resolution of the Economic Development Authority of Columbia Heights, Minnesota, approving the creation and implementation of the Fire Suppression Grant Pilot program.

PUBLIC HEARINGS

OTHER BUSINESS

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

**MINUTES
CITY OF COLUMBIA HEIGHTS
ECONOMIC DEVELOPMENT AUTHORITY (EDA) MEETING
March 7, 2022**

The meeting was called to order at 6:05 pm by Chair Szurek.

Members present: Connie Buesgens; Gerry Herringer; Kt Jacobs; John Murzyn, Jr; Nick Novitsky; Amada Márquez Simula (via Zoom, *arrived at 6:11 pm*); Marlaine Szurek

Staff Present: Kelli Bourgeois, City Manager; Aaron Chirpich, Community Development Director; Minerva Hark, City Planner; Sara Ion, City Clerk; Ben Sandell, Communications Coordinator; Alicia Howe, Administrative Assistant; Keith Dahl, Ehlers (via Zoom)

Also Present: Rachel James (via Zoom)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Approve the minutes of the regular EDA Meeting of January 3, 2022.
2. Approve financial reports and payment of bills for December 2021 and January 2022 – Resolution No. 2022-04.

Herringer asked for clarification on the accounts payable to JL Theis Inc. for block and retaining wall. Chirpich stated this was related to the new cell tower at the library, the scope of the project was expanded to add additional retaining wall after the contract was made.

Herringer then asked about the municipal ramp cleaning payable to SPS Inc. Chirpich stated this was an expensive full ramp cleaning where cleaning had not been completed for years; future ongoing maintenance will need to be planned to avoid this level of cleaning.

Novitsky noted that it was noticeably cleaner.

Herringer asked how long the City would be required to clean the ramp. Chirpich explained that the ramp is municipally owned and the primary contract owner with the City, Fairview Health Services, has closed and the contract will expire in September 2022. He stated that the new occupant of the building would potentially have a similar agreement with the City and Alatus may also need overflow. He added that this ramp is meant to be free to use for all other businesses as they helped pay to construct the ramp.

Motion by Jacobs, seconded by Novitsky, to approve the Consent Agenda as presented. All ayes of present. MOTION PASSED.

RESOLUTION NO. 2022-04

**A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA,
APPROVING THE FINANCIAL STATEMENTS FOR THE MONTHS OF DECEMBER 2021 AND JANUARY**

2022, AND THE PAYMENT OF THE BILLS FOR THE MONTHS OF DECEMBER 2021 AND JANUARY 2022.

WHEREAS, the Columbia Heights Economic Development Authority (the “EDA”) is required by Minnesota Statutes Section 469.096, Subd. 9, to prepare a detailed financial statement which shows all receipts and disbursements, their nature, the money on hand, the purposes to which the money on hand is to be applied, the EDA's credits and assets and its outstanding liabilities; and

WHEREAS, said Statute also requires the EDA to examine the statement and treasurer's vouchers or bills and if correct, to approve them by resolution and enter the resolution in its records; and

WHEREAS, the financial statements for the months of December 2021, and January 2022 have been reviewed by the EDA Commission; and

WHEREAS, the EDA has examined the financial statements and finds them to be acceptable as to both form and accuracy; and

WHEREAS, the EDA Commission has other means to verify the intent of Section 469.096, Subd. 9, including but not limited to Comprehensive Annual Financial Reports, Annual City approved Budgets, Audits and similar documentation; and

WHEREAS, financials statements are held by the City’s Finance Department in a method outlined by the State of Minnesota’s Records Retention Schedule,

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Columbia Heights Economic Development Authority that it has examined the referenced financial statements including the check history, and they are found to be correct, as to form and content; and

BE IT FURTHER RESOLVED the financial statements are acknowledged and received and the check history as presented in writing is approved for payment out of proper funds; and

BE IT FURTHER RESOLVED this resolution is made a part of the permanent records of the Columbia Heights Economic Development Authority.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Passed this 7th day of March, 2022

Offered by: Jacobs
Seconded by: Novitsky
Roll Call: All ayes of present.

President

Attest:

Assistant Secretary

BUSINESS ITEMS

3. Establishment of the 42nd and Jackson Tax Increment Financing District

Chirpich reported that Reuter Walton Development has requested public financial assistance in the form of tax increment financing (TIF) to facilitate the redevelopment of the City's vacant development site located north of and contiguous with the Public Safety campus. Reuter Walton has received approval from the City to construct a 62-unit affordable apartment community on the property.

Before the EDA can move to establish a TIF district for the Reuter Walton project, the EDA must amend the TIF Plan and district boundaries of TIF district No.9. TIF district No. 9 was created in 2000 to facilitate the development of the Columbia Court Townhomes and Crestview Senior Living projects that are located just to the south, and east of the City's vacant development site. At the time of the creation of TIF district No. 9, the City's Public Safety site, including the vacant portion being redeveloped by Reuter Walton, was included in the district boundaries. When TIF district No.9 was established, the City did not have plans to build the Public Safety campus on the site. Therefore, it was included in the district as a future private redevelopment site. Before creating a new TIF district for Reuter Walton, the Public Safety parcel, which currently includes the vacant development site, needs to be removed from TIF district No. 9.

To finalize the plans for the new Reuter Walton TIF district, there are several details still being discussed and reviewed between staff, the EDA's public financing consultant Ehlers, and Reuter Walton to verify the full extent of TIF assistance needed. The possible uses for which TIF is being considered include; land acquisition, site preparation, affordable housing, and utility related work. Within the City of Columbia Heights, the Economic Development Authority is authorized to exercise Tax Increment Financing powers; however the EDA may not exercise any TIF powers without approval of the City Council. Review and approval by the Council is scheduled for a public hearing at the March 14th regular City Council meeting. Since the EDA is authorized to exercise TIF powers, the EDA must make certain findings of fact that are detailed in the attached TIF plan ahead of the Council's consideration of the new district.

Previously, the EDA and Council established a redevelopment project designated as the Downtown Central Business District Revitalization Plan. The revitalization plan has encouraged development and redevelopment throughout the City; however, modifications to the plan must be made to encompass the potential development being proposed by Reuter Walton. The TIF Plan attached to this report is merely a planning document that reflects the maximum potential of the proposed TIF district. The plan in no way constitutes the terms, length, or dollar amount of the proposed TIF district. The term, length, and dollar amount will be part of a separate document, called the Contract for Private Redevelopment. If the City Council approves the TIF Plan at their March 14th public hearing, that contract will be considered by the EDA at a subsequent meeting.

The structure of the proposed TIF district and the general outline of the project being contemplated by Reuter Walton are detailed in the TIF Plan. The project is comprised of a 62-unit

income based affordable housing 42 Item 3. Page 2 complex. The maximum duration of the TIF district is 26 years, and the estimated annual tax increment is \$71,868. Ehlers has completed the TIF Plan on behalf of the City and EDA, and a full copy of the plan is attached to this report.

Before the 42nd and Jackson TIF district is established, the EDA will incur certain administrative costs related to the creation of the district. These costs are eligible to be paid (reimbursed) with tax increments generated by the district. To ensure repayment of these costs, the EDA must approve an interfund loan as part of the project. This interfund loan will allow the EDA to temporarily finance upfront administrative costs with current EDA fund reserves. Ehlers has recommended setting this loan amount at \$50,000.

Before the EDA there are three (3) resolutions for consideration. Resolution 2022-05, a resolution approving the removal of a parcel from TIF District No. 9, Resolution 2022-06, a resolution modifying the downtown revitalization plan, establishing the 42nd and Jackson TIF district, and adopting the TIF plan; and Resolution 2022-07, a resolution authorizing an interfund loan for the EDA to be reimbursed for qualified costs from the TIF District.

Questions/Comments from Members:

Szurek stated she felt they were making a decision about the project without having seen the site plan to know the details. Chirpich stated that from a land use perspective that it has been approved by the Planning Commission and the site plan only goes before the Planning Commission and the Council, not the EDA.

Szurek added that they are being asked to go into a TIF sight-unseen, and it's a lot of money. Chirpich stated that the TIF is related to just the housing. Szurek asked if SACA is asking for money as well. Chirpich said not from the TIF.

Novitsky stated that SACA is still working on their funding as of last week. He added that the project looks good, and Reuter Walton has made concessions to accommodate SACA and make residents in the area as happy as they can be.

Szurek asked if residents were contacted. Buesgens stated that there were two public meetings, residents spoke to Council and the Planning Commission, and there were several studies conducted.

Jacobs noted that a project overview should be brought before the EDA in the future, so they don't feel like they are going into these decisions blind. Szurek replied that is how she feels without being able to visualize the project.

Murzyn Jr. asked if the EDA could receive the plans at the same time as the Council when it relates to TIF districts. Chirpich agreed that this would be a good idea.

Staff pulled up the plans for the EDA Commissioners to view.

Dahl clarified to the EDA that tonight, they are not approving any financial assistance to Reuter Walton, they are approving the TIF plan, or district, to send to the Council to hold the public hearing; this doesn't guarantee financial assistance. He added that the contract will come back to the EDA for approval, and more detailed site plans can be shared at that time.

Chirpich stated that SACA will be bringing forth plans for land use approval in the summer.

Szurek stated she had a better sense now of what is being discussed. She then asked if they are doing underground parking. Hark replied they are doing underground and at-surface parking; there will be no charge for the underground parking, it will be paid by the builder.

Chirpich stated that underground parking is a good topic for TIF and explained that because they cannot charge for parking, they don't have as much revenue to pay their financing, and they need more assistance.

Szurek said that if there was a charge for parking, they would park elsewhere which would have an impact on the neighborhood, similar to the "Kmart site". Chirpich stated that the Council was adamant, based on this example, that they wouldn't be able to charge for parking. He added that they extended the time period for Planning Commission approval by 30 days to work through concerns and consider traffic impacts.

Motion by Buesgens, seconded by Murzyn Jr., to waive the reading of Resolution No. 2022-05, there being ample copies available to the public. All ayes of present. MOTION PASSED.

Motion by Buesgens, seconded by Jacobs, to approve Resolution No. 2022-05, a Resolution of the Columbia Heights Economic Development Authority, approving the removal of a parcel from tax increment financing district NO.9 within the downtown central business district redevelopment project. All ayes of present. MOTION PASSED.

RESOLUTION NO. 2022-05

A RESOLUTION OF THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY, APPROVING THE REMOVAL OF A PARCEL FROM TAX INCREMENT FINANCING DISTRICT NO. 9 WITHIN THE DOWNTOWN CENTRAL BUSINESS DISTRICT REDEVELOPMENT PROJECT

BE IT RESOLVED, by the Columbia Heights Economic Development Authority (the "EDA") as follows:

Section 1. Recitals.

1.01. The City Council of the City of Columbia Heights, Minnesota (the "City") and the Board previously approved a tax increment financing plan (the "TIF Plan") for Tax Increment Financing District No. 9 (the "TIF District"), a redevelopment district within the Downtown Central Business District Redevelopment Project in the City, pursuant to Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the "TIF Act").

1.02. The parcel identified by property identification number 35-30-24-14-0151 and legally described in EXHIBIT A attached hereto (the "Parcel") was included in the TIF District.

1.03. The City and the Authority propose to amend the TIF Plan to remove the Parcel from the TIF District, thereby reducing the size thereof.

1.04. The current net tax capacity of the Parcel to be eliminated from the TIF District equals or exceeds the net tax capacity of the Parcel in the TIF District's original tax capacity, as determined under Section 469.177, subdivision 1, clause (e) of the TIF Act. Therefore, this amendment to the TIF Plan is accomplished pursuant to Section 469.175, subdivision 4, clause (e)(2)(A) of the TIF Act, by action of the City without the need for public hearing and other notice and processing which would otherwise apply to substantial amendments to tax increment financing districts.

Section 2. Approvals; Further Actions.

2.01. The TIF Plan for the TIF District is hereby amended to remove the Parcel.

2.02. Authority staff and consultants are authorized and directed to notify the Manager of Property Records and Taxation, as County Auditor, of Anoka County, Minnesota of the removal of the Parcel pursuant to Section 469.175, subdivision 4, clause (e) of the TIF Act, and to file the amendment to the TIF Plan with the Commissioner of Revenue and the State Auditor pursuant to Section 469.175, subdivision 4a of the TIF Act.

2.03. This resolution shall be in full force and effect upon the approval by the City Council of the City of the removal of the Parcel from the TIF District. 44 Item 3. 2 CL205-11-781108.v1

Approved this 7th day of March, 2022, by the Board of Commissioners of the Columbia Heights Economic Development Authority.

Order of Economic Development Authority

Passed this 7th day of March, 2022

Offered by: Buesgens
Seconded by: Jacobs
Roll Call: All ayes of present.

President

Attest:

Assistant Secretary

Motion by Jacobs, seconded by Novitsky, to waive the reading of Resolution No. 2022-06, there being ample copies available to the public. All ayes of present. MOTION PASSED.

Motion by Jacobs, seconded by Novitsky, to approve Resolution No. 2022-06, a Resolution of the Columbia Heights Economic Development Authority, adopting a modification to the downtown central business district revitalization plan for the downtown central business redevelopment project, establishing the 42nd and Jackson tax increment financing district therein, and adopting a tax increment financing plan therefor. All ayes of present. MOTION PASSED.

RESOLUTION NO. 2022-06

A RESOLUTION OF THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY, ADOPTING A MODIFICATION TO THE DOWNTOWN CENTRAL BUSINESS DISTRICT REVITALIZATION PLAN FOR THE DOWNTOWN CENTRAL BUSINESS DISTRICT REDEVELOPMENT PROJECT, ESTABLISHING THE 42ND AND JACKSON TAX INCREMENT FINANCING DISTRICT THEREIN, AND ADOPTING A TAX INCREMENT FINANCING PLAN THEREFOR

BE IT RESOLVED, by the Columbia Heights Economic Development Authority (the “EDA”) as follows:

Section 1. Recitals.

1.01. The City of Columbia Heights, Minnesota (the “City”) and the Authority have previously approved a Downtown Central Business District Revitalization Plan (the “Revitalization Plan”) for the Downtown Central Business District Redevelopment Project (the “Redevelopment Project”) within the City, pursuant to Minnesota Statutes, Sections 469.001 through 469.047, as amended, and Minnesota Statutes, Sections 469.090 through 469.1082, as amended.

1.02. The City and the Authority have determined to modify the Revitalization Plan for the Redevelopment Project and approve a Tax Increment Financing Plan (the “TIF Plan”) for the 42nd and Jackson Tax Increment Financing District (the “TIF District”), a housing district, pursuant to Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the “TIF Act”), all as described in a plan document presented to the Board on the date hereof.

1.03. Pursuant to Section 469.175, subdivision 2a of the TIF Act, notice of the proposed TIF District was presented to the commissioner of Anoka County, Minnesota (the “County”) representing part of the area to be included in the TIF District at least thirty (30) days before the publication of the notice of public hearing.

1.04. Pursuant to Section 469.175, subdivision 2 of the TIF Act, the proposed TIF Plan and the estimates of the fiscal and economic implications of the TIF Plan were presented to the Board of Education of the Columbia Heights Public Schools and to the Manager of Property Records and Taxation, as County Auditor, of the County (the “County Auditor”) at least thirty (30) days before the date of the public hearing.

1.05. On March 14, 2022, the City Council of the City will conduct a duly noticed public hearing on the adoption of the modified Revitalization Plan and the TIF Plan.

Section 2. Approvals; Further Actions.

2.01. The modified Revitalization Plan is hereby approved in substantially the form now on file with the Board, subject to approval thereof by the City Council.

2.02. The creation of the TIF District and the TIF Plan therefor are hereby approved, subject to approval thereof by the City Council. 47 Item 3. 2 CL205-81-781098.v1

2.03. The Board hereby transmits the modified Revitalization Plan and the TIF Plan to the City Council and recommends that the City Council approve the modified Revitalization Plan, the creation of the TIF District, and the TIF Plan.

2.04. Upon approval of the TIF Plan by the City Council, Authority staff are hereby authorized and directed to file a request for certification of the TIF District with the County Auditor and to file a copy of the TIF Plan with the Minnesota Commissioner of Revenue and the Office of the State Auditor as required by the TIF Act.

2.05. Upon approval of the TIF Plan by the City Council, the County Auditor is requested to certify the original net tax capacity of the TIF District, as described in the TIF Plan, and to certify in each year thereafter the amount by which the original net tax capacity has increased or decreased. Authority staff are hereby authorized and directed to forthwith transmit this request to the County Auditor in such form and content as the County Auditor may specify, together with a list of all properties within the TIF District for which building permits have been issued during the eighteen (18) months immediately preceding the adoption of this resolution.

2.06. Authority staff, consultants, and legal counsel are authorized to take all actions necessary to implement the modified Revitalization Plan and the TIF Plan and to negotiate, draft, prepare and present to the Board for its consideration all further plans, resolutions, documents, and contracts necessary for this purpose. Approval of the modified Revitalization Plan and the TIF Plan does not constitute approval of any project or a development agreement with any developer.

Approved this 7th day of March, 2022, by the Board of Commissioners of the Columbia Heights Economic Development Authority.

Order of Economic Development Authority

Passed this 7th day of March, 2022

Offered by: Jacobs
Seconded by: Novitsky
Roll Call: All ayes of present.

President

Attest:

Assistant Secretary

Motion by Novitsky, seconded by Murzyn Jr., to waive the reading of Resolution No. 2022-07, there being ample copies available to the public. All ayes of present. MOTION PASSED.

Motion by Novitsky, seconded by Murzyn Jr., to approve Resolution No. 2022-07, a Resolution of the Columbia Heights Economic Development Authority, a resolution authorizing an interfund loan for the advance of certain costs in connection with the 42nd and Jackson tax increment financing district. All ayes of present. MOTION PASSED.

RESOLUTION NO. 2022-07

A RESOLUTION OF THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY, AUTHORIZING AN INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH THE 42ND AND JACKSON TAX INCREMENT FINANCING DISTRICT

BE IT RESOLVED, by the Columbia Heights Economic Development Authority (the “EDA”) as follows:

Section 1. Recitals.

1.01. On the date hereof, the Board approved the establishment, contingent upon the approval by the City of Columbia Heights, Minnesota (the “City”), of the 42nd and Jackson Tax Increment Financing District (the “TIF District”), a housing district within the Downtown Central Business District Redevelopment Project (the “Redevelopment Project”), pursuant to Minnesota Statutes, Sections 469.001 through 469.047, as amended, Minnesota Statutes, Sections 469.090 through 469.1082, as amended, and Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the “TIF Act”), and adopted a modification to the Downtown Central Business District Revitalization Plan (the “Revitalization Plan”) and a Tax Increment Financing Plan for the purpose of financing certain improvements within the Redevelopment Project (the “TIF Plan”). On March 14, 2022, the City Council of the City will conduct a public hearing on the modification to the Revitalization Plan and the TIF Plan.

1.02. The Authority may incur certain costs related to the TIF District, which costs may be financed on a temporary basis from legally available funds of the Authority or the City.

1.03. Under Section 469.178, subdivision 7 of the TIF Act, the Authority is authorized to advance or loan money from any fund from which such advances may be legally made in order to finance expenditures that are eligible to be paid with tax increments under the TIF Act.

1.04. The Authority expects to incur costs related to the proposed TIF District, including administrative expenses (the “Qualified Costs”), using Authority or City funds legally authorized for such purpose, and to reimburse such funds from tax increments from the TIF District when received.

1.05. The Authority intends to designate such advances as an interfund loan in accordance with the terms of this resolution and the TIF Act.

Section 2. Interfund Loan

2.01. The Authority hereby authorizes the advance of up to \$50,000 in legally available Authority or City funds, including but not limited to the Economic Development Fund, to pay the Qualified Costs, together with interest at the rate of 4% per annum (the “Interfund Loan”). Interest shall accrue on the principal amount of each advance from the date of such advance. The interest rate is no more than the greatest of the rate specified under Minnesota Statutes, Section 270C.40 and Section 549.09, both in effect for calendar year 2022, and will not be adjusted.

2.02. Principal and interest (the “Payments”) on the Interfund Loan shall be paid semiannually on each August 1 and February 1 (each a “Payment Date”), commencing on the first Payment Date on 49 Item 3. 2 CL205-81-781100.v1 which the Authority receives Available Tax Increment (defined below), or on any other dates determined by the Executive Director, through the date of last receipt of tax increment from the TIF District.

2.03. Payments on the Interfund Loan will be made solely from Available Tax Increment, defined as tax increment from the TIF District received by the Authority from Anoka County, Minnesota in the six-month period before any Payment Date. Payments shall be applied first to accrued interest, and then to unpaid principal. Payments on the Interfund Loan may be subordinated to any outstanding or future bonds, notes or contracts secured in whole or in part with Available Tax Increment, and are on a parity with any other outstanding or future interfund loans secured in whole or in part with Available Tax Increment.

2.04. The principal sum and all accrued interest payable under this Interfund Loan are prepayable in whole or in part at any time by the Authority without premium or penalty. No partial prepayment shall affect the amount or timing of any other regular payment otherwise required to be made under this Interfund Loan.

2.05. This resolution is evidence of an internal borrowing by the Authority in accordance with Section 469.178, subdivision 7 of the TIF Act, and is a limited obligation payable solely from Available Tax Increment pledged to the payment hereof under this resolution. The Interfund Loan shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the Authority and the City. Neither the State of Minnesota, nor any political subdivision thereof shall be obligated to pay the principal of or interest on the Interfund Loan or other costs incident hereto except out of Available Tax Increment. The Authority shall have no obligation to pay any principal amount of the Interfund Loan or accrued interest thereon, which may remain unpaid after the final Payment Date.

2.06. The Authority may at any time make a determination to forgive the outstanding principal amount and accrued interest on the Interfund Loan to the extent permissible under law.

2.07. The Authority may from time to time amend the terms of this resolution to the extent permitted by law, including without limitation amendment to the payment schedule and the interest rate; provided that the interest rate may not be increased above the maximum specified in Section 469.178. subdivision 7 of the TIF Act. Section 3. Effective Date. This resolution is effective upon the date of its approval.

Approved this 7th day of March, 2022, by the Board of Commissioners of the Columbia Heights Economic Development Authority.

Order of Economic Development Authority

Passed this 7th day of March, 2022

Offered by: Novitsky
Seconded by: Murzyn Jr.
Roll Call: All ayes of present.

President

Attest:

Assistant Secretary

Szurek stated she noticed the windows are going into City Hall.

Chirpich said that the apartment is expected to be moving in at the end of September 2022 and the City moving into the City Hall towards the end of October 2022. He added that the City still needs to go out for bids and reconvene with the Council in April 2022, with the build-out starting in May 2022.

Márquez Simula asked if Szurek and Herringer had a chance to look at the virtual tour of the new City Hall. Szurek stated she had not. Chirpich said that it was on the City website but they will be included on the next onsite tour.

Szurek stated she thought she remembered different exterior materials than what was going up. Chirpich said he thinks they will be impressed with the end result; it's a complex facade.

Jacobs asked if it was going to be tied in with the library. Chirpich said if you drive down Gould Avenue, the brick there is example of how it connects well.

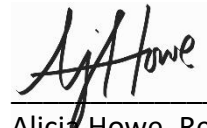
Buesgens said she saw information somewhere about the new restaurant going in there and asked if they knew the name. Chirpich stated that would be news to Staff; as far as they are aware, they have

toured the facility with cafes; the space Buesgens referenced may be next to “Jimmy’s” [Jimmy’s Pro Billiards].

ADJOURNMENT

Motion by Jacobs, seconded by Novitsky, to adjourn the meeting at 6:50 pm. All ayes. MOTION PASSED.

Respectfully submitted,



Alicia Howe, Recording Secretary

A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE FINANCIAL STATEMENTS FOR THE MONTHS OF FEBRUARY 2022, AND MARCH 2022, AND THE PAYMENT OF THE BILLS FOR THE MONTHS OF FEBRUARY 2022, AND MARCH 2022.

WHEREAS, the Columbia Heights Economic Development Authority (the “EDA”) is required by Minnesota Statutes Section 469.096, Subd. 9, to prepare a detailed financial statement which shows all receipts and disbursements, their nature, the money on hand, the purposes to which the money on hand is to be applied, the EDA's credits and assets and its outstanding liabilities; and

WHEREAS, said Statute also requires the EDA to examine the statement and treasurer's vouchers or bills and if correct, to approve them by resolution and enter the resolution in its records; and

WHEREAS, the financial statements for the months of February 2022, and March 2022 have been reviewed by the EDA Commission; and

WHEREAS, the EDA has examined the financial statements and finds them to be acceptable as to both form and accuracy; and

WHEREAS, the EDA Commission has other means to verify the intent of Section 469.096, Subd. 9, including but not limited to Comprehensive Annual Financial Reports, Annual City approved Budgets, Audits and similar documentation; and

WHEREAS, financials statements are held by the City's Finance Department in a method outlined by the State of Minnesota's Records Retention Schedule,

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Columbia Heights Economic Development Authority that it has examined the referenced financial statements including the check history, and they are found to be correct, as to form and content; and

BE IT FURTHER RESOLVED the financial statements are acknowledged and received and the check history as presented in writing is approved for payment out of proper funds; and

BE IT FURTHER RESOLVED this resolution is made a part of the permanent records of the Columbia Heights Economic Development Authority.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Passed this 2nd day of May, 2022

Offered by:
Seconded by:
Roll Call:

President

Attest:

Assistant Secretary

03/21/2022 12:24 PM
User: suems
DB: Columbia Heights

INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBIA HEIGHTS
EXP CHECK RUN DATES 02/01/2022 - 02/28/2022
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 1/2

Item 2.

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Check 189429 204.6314.44380	EDA MEETING 110121	HERRINGER/GERRY	11/01/21	110121	35.00
Total For Check 189429					35.00
Check 189448 204.6314.43210	012622 10013121 PHONE COMMDEV AD POPP.COM INC		01/26/22	992714460	29.49
204.6314.43210	123121-10010429 COM DEV ADMINIS POPP.COM INC		12/31/21	992711141	6.35
204.6314.43210	013122 -10010429 COM DEV ADMINI POPP.COM INC		01/31/22	992715791	6.23
Total For Check 189448					42.07
Check 189451 408.9999.43050.2014	CELL TOWER DESIGN	SHORT ELLIOT HENDRICKSON	101/14/22	419376	242.00
Total For Check 189451					242.00
Check 189455 204.6314.44380	EDA MEETING 110121	SZUREK/MARLAINE	11/01/21	110121	35.00
Total For Check 189455					35.00
Check 189555 420.6317.44000.1915	LIGHTING RETROFIT VAN BUREN PARK AID ELECTRIC SERVICE INC		02/10/22	68679	10,000.00
Total For Check 189555					10,000.00
Check 189576 408.6414.43830	GAS	CENTER POINT ENERGY	02/07/22	6401438486-7	208.53
Total For Check 189576					208.53
Check 189624 204.6314.43050	2021 ANNUAL AUDIT	REDPATH AND COMPANY LTD	01/31/22	150467783	650.00
Total For Check 189624					650.00
Check 189644 228.6317.43810	ELECTRIC	XCEL ENERGY (N S P)	02/08/22	0948871995	1,307.05
408.6414.43810	ELECTRIC	XCEL ENERGY (N S P)	02/08/22	0948864452	32.84
Total For Check 189644					1,339.89
Check 22 372.7000.46010	PRINCIPAL	BOND TRUST SERVICES CORP	12/15/21	67316	135,000.00
372.7000.46110	INTEREST	BOND TRUST SERVICES CORP	12/15/21	67316	29,288.75
Total For Check 22					164,288.75

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
				Fund 204 EDA ADMINISTRATION	762.07
				Fund 228 DOWNTOWN PARKING	1,307.05
				Fund 372 Huset Park Area TIF (T6)	164,288.75
				Fund 408 EDA REDEVELOPMENT PROJE	483.37
				Fund 420 CAP IMPROVEMENT-DEVELOP	10,000.00
Total For All Funds:					176,841.24
--- TOTALS BY GL DISTRIBUTION ---					
204.6314.43050				2021 ANNUAL AUDIT	650.00
204.6314.43210				012622 10013121 PHONE COMMDEV ADI	42.07
204.6314.44380				EDA MEETING 110121	70.00
228.6317.43810				ELECTRIC	1,307.05
372.7000.46010				PRINCIPAL	135,000.00
372.7000.46110				INTEREST	29,288.75
408.6414.43810				ELECTRIC	32.84
408.6414.43830				GAS	208.53
408.9999.43050.2014				CELL TOWER DESIGN	242.00
420.6317.44000.1915				LIGHTING RETROFIT VAN BUREN PARK	10,000.00

PERIOD ENDING 02/28/2022

Item 2.

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 02/28/22	YTD BALANCE 02/28/2022	UNENCUMBERED BALANCE	% BDGT USED
Fund 204 - EDA ADMINISTRATION							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
204.0000.31011	EDA CURRENT AD VALOREM	179,000.00	0.00	0.00	0.00	179,000.00	0.00
204.0000.31014	AREA WIDE TAX	76,500.00	0.00	0.00	0.00	76,500.00	0.00
TAXES		255,500.00	0.00	0.00	0.00	255,500.00	0.00
Total Dept 0000 - NON-DEPARTMENTAL		255,500.00	0.00	0.00	0.00	255,500.00	0.00
TOTAL REVENUES		255,500.00	0.00	0.00	0.00	255,500.00	0.00
Expenditures							
Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
PERSONNEL SERVICES							
204.6314.41010	REGULAR EMPLOYEES	156,360.00	0.00	10,433.12	16,372.76	139,987.24	10.47
204.6314.41210	P.E.R.A. CONTRIBUTION	11,727.00	0.00	781.75	1,226.88	10,500.12	10.46
204.6314.41220	F.I.C.A. CONTRIBUTION	11,933.00	0.00	835.78	1,334.16	10,598.84	11.18
204.6314.41300	INSURANCE	21,204.00	0.00	860.95	1,721.87	19,482.13	8.12
204.6314.41510	WORKERS COMP INSURANCE PREM	1,104.00	0.00	52.12	92.61	1,011.39	8.39
204.6314.41810	COLA ALLOWANCE	5,800.00	0.00	0.00	0.00	5,800.00	0.00
PERSONNEL SERVICES		208,128.00	0.00	12,963.72	20,748.28	187,379.72	9.97
SUPPLIES							
204.6314.42000	OFFICE SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.42010	MINOR EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.42011	END USER DEVICES	1,700.00	0.00	0.00	0.00	1,700.00	0.00
204.6314.42171	GENERAL SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
204.6314.42175	FOOD SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
SUPPLIES		2,900.00	0.00	0.00	0.00	2,900.00	0.00
OTHER SERVICES & CHARGES							
204.6314.43050	EXPERT & PROFESSIONAL SERV.	2,200.00	1,417.50	650.00	650.00	132.50	93.98
204.6314.43105	TRAINING & EDUCATION ACTIVITIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
204.6314.43210	TELEPHONE	500.00	0.00	119.27	179.70	320.30	35.94
204.6314.43220	POSTAGE	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.43250	OTHER TELECOMMUNICATIONS	200.00	0.00	19.47	33.77	166.23	16.89
204.6314.43310	LOCAL TRAVEL EXPENSE	200.00	0.00	0.00	0.00	200.00	0.00
204.6314.43500	LEGAL NOTICE PUBLISHING	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.43600	PROP & LIAB INSURANCE	2,400.00	0.00	200.00	400.00	2,000.00	16.67
204.6314.44000	REPAIR & MAINT. SERVICES	750.00	0.00	17.77	24.19	725.81	3.23
204.6314.44040	INFORMATION SYS:INTERNAL SVC	7,700.00	0.00	641.67	1,283.34	6,416.66	16.67
204.6314.44330	SUBSCRIPTION, MEMBERSHIP	250.00	0.00	0.00	0.00	250.00	0.00
204.6314.44380	COMMISSION & BOARDS	900.00	0.00	0.00	0.00	900.00	0.00
OTHER SERVICES & CHARGES		17,100.00	1,417.50	1,648.18	2,571.00	13,111.50	23.32
CONTINGENCIES & TRANSFERS							
204.6314.47100	OPER. TRANSFER OUT - LABOR	21,900.00	0.00	1,825.00	3,650.00	18,250.00	16.67
CONTINGENCIES & TRANSFERS		21,900.00	0.00	1,825.00	3,650.00	18,250.00	16.67

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REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
 PERIOD ENDING 02/28/2022

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Item 2.

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 02/28/22	YTD BALANCE 02/28/2022	UNENCUMBERED BALANCE	% BDGT USED
Fund 204 - EDA ADMINISTRATION							
Expenditures							
Total Dept 6314 - ECONOMIC DEVELOPMENT AUTH		250,028.00	1,417.50	16,436.90	26,969.28	221,641.22	11.35
TOTAL EXPENDITURES		250,028.00	1,417.50	16,436.90	26,969.28	221,641.22	11.35
Fund 204 - EDA ADMINISTRATION:							
TOTAL REVENUES		255,500.00	0.00	0.00	0.00	255,500.00	0.00
TOTAL EXPENDITURES		250,028.00	1,417.50	16,436.90	26,969.28	221,641.22	11.35
NET OF REVENUES & EXPENDITURES		5,472.00	(1,417.50)	(16,436.90)	(26,969.28)	33,858.78	518.76

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS

PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 02/28/22	YTD BALANCE 02/28/2022	UNENCUMBERED BALANCE	% BDGT USED
Fund 228 - DOWNTOWN PARKING							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
MISCELLANEOUS							
228.0000.36225	NONDWELLING RENTS	31,200.00	0.00	2,600.00	7,800.00	23,400.00	25.00
MISCELLANEOUS		31,200.00	0.00	2,600.00	7,800.00	23,400.00	25.00
TRANSFERS & NON-REV RECEIPTS							
228.0000.39247	TRANSFER IN-SPECIAL PROJ REV	10,000.00	0.00	833.33	1,666.66	8,333.34	16.67
TRANSFERS & NON-REV RECEIPTS		10,000.00	0.00	833.33	1,666.66	8,333.34	16.67
Total Dept 0000 - NON-DEPARTMENTAL							
		41,200.00	0.00	3,433.33	9,466.66	31,733.34	22.98
TOTAL REVENUES							
		41,200.00	0.00	3,433.33	9,466.66	31,733.34	22.98
Expenditures							
Dept 6317 - DOWNTOWN PARKING							
OTHER SERVICES & CHARGES							
228.6317.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	1,549.32	1,549.32	(1,549.32)	100.00
228.6317.43600	PROP & LIAB INSURANCE	8,100.00	0.00	675.00	1,350.00	6,750.00	16.67
228.6317.43800	UTILITY SERVICES	0.00	0.00	0.00	206.20	(206.20)	100.00
228.6317.43810	ELECTRIC	12,000.00	0.00	1,307.05	1,307.05	10,692.95	10.89
228.6317.43820	WATER	500.00	0.00	0.00	0.00	500.00	0.00
228.6317.43850	SEWER	1,500.00	0.00	0.00	0.00	1,500.00	0.00
228.6317.44000	REPAIR & MAINT. SERVICES	19,100.00	614.30	13,881.09	13,881.09	4,604.61	75.89
OTHER SERVICES & CHARGES		41,200.00	614.30	17,412.46	18,293.66	22,292.04	45.89
Total Dept 6317 - DOWNTOWN PARKING							
		41,200.00	614.30	17,412.46	18,293.66	22,292.04	45.89
TOTAL EXPENDITURES							
		41,200.00	614.30	17,412.46	18,293.66	22,292.04	45.89
Fund 228 - DOWNTOWN PARKING:							
TOTAL REVENUES		41,200.00	0.00	3,433.33	9,466.66	31,733.34	22.98
TOTAL EXPENDITURES		41,200.00	614.30	17,412.46	18,293.66	22,292.04	45.89
NET OF REVENUES & EXPENDITURES		0.00	(614.30)	(13,979.13)	(8,827.00)	9,441.30	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS

PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 02/28/22	YTD BALANCE 02/28/2022	UNENCUMBERED BALANCE	% BDGT USED
Fund 372 - HUSET PARK AREA TIF (T6)							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
372.0000.31010	CURRENT AD VALOREM	190,000.00	0.00	0.00	0.00	190,000.00	0.00
TAXES		190,000.00	0.00	0.00	0.00	190,000.00	0.00
Total Dept 0000 - NON-DEPARTMENTAL							
		190,000.00	0.00	0.00	0.00	190,000.00	0.00
TOTAL REVENUES		190,000.00	0.00	0.00	0.00	190,000.00	0.00
Expenditures							
Dept 7000 - BONDS							
OTHER FINANCING USES							
372.7000.46010	PRINCIPAL	135,000.00	0.00	135,000.00	135,000.00	0.00	100.00
372.7000.46110	INTEREST	57,300.00	0.00	29,288.75	29,288.75	28,011.25	51.11
372.7000.46200	FISCAL AGENT CHARGES	1,000.00	0.00	0.00	475.00	525.00	47.50
OTHER FINANCING USES		193,300.00	0.00	164,288.75	164,763.75	28,536.25	85.24
Total Dept 7000 - BONDS							
		193,300.00	0.00	164,288.75	164,763.75	28,536.25	85.24
TOTAL EXPENDITURES		193,300.00	0.00	164,288.75	164,763.75	28,536.25	85.24
Fund 372 - HUSET PARK AREA TIF (T6):							
TOTAL REVENUES		190,000.00	0.00	0.00	0.00	190,000.00	0.00
TOTAL EXPENDITURES		193,300.00	0.00	164,288.75	164,763.75	28,536.25	85.24
NET OF REVENUES & EXPENDITURES		(3,300.00)	0.00	(164,288.75)	(164,763.75)	161,463.75	4,992.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
 PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 02/28/22	YTD BALANCE 02/28/2022	UNENCUMBERED BALANCE	% BDGT USED
Fund 392 - TIF BB2 ALATUS 40TH AV							
Expenditures							
Dept 7000 - BONDS							
OTHER FINANCING USES							
392.7000.46110	INTEREST	0.00	0.00	0.00	13,502.13	(13,502.13)	100.00
OTHER FINANCING USES		0.00	0.00	0.00	13,502.13	(13,502.13)	100.00
Total Dept 7000 - BONDS		0.00	0.00	0.00	13,502.13	(13,502.13)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	13,502.13	(13,502.13)	100.00
Fund 392 - TIF BB2 ALATUS 40TH AV:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	13,502.13	(13,502.13)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(13,502.13)	13,502.13	100.00

PERIOD ENDING 02/28/2022

Item 2.

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 02/28/22	YTD BALANCE 02/28/2022	UNENCUMBERED BALANCE	% BDGT USED
Fund 408 - EDA REDEVELOPMENT PROJECT FD							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
408.0000.31012	HRA CURRENT AD VALOREM	235,000.00	0.00	0.00	0.00	235,000.00	0.00
408.0000.31014	AREA WIDE TAX	75,000.00	0.00	0.00	0.00	75,000.00	0.00
TAXES		310,000.00	0.00	0.00	0.00	310,000.00	0.00
Total Dept 0000 - NON-DEPARTMENTAL							
TOTAL REVENUES		310,000.00	0.00	0.00	0.00	310,000.00	0.00
Expenditures							
Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
OTHER SERVICES & CHARGES							
408.6314.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	3,843.75	3,843.75	(3,843.75)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	3,843.75	3,843.75	(3,843.75)	100.00
Total Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
Dept 6414 - COMMERCIAL REVITALIZATION							
OTHER SERVICES & CHARGES							
408.6414.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	977.00	977.00	(977.00)	100.00
408.6414.43810	ELECTRIC	0.00	0.00	32.84	32.84	(32.84)	100.00
408.6414.43830	GAS	0.00	0.00	208.53	208.53	(208.53)	100.00
408.6414.44600	LOANS & GRANTS	50,000.00	0.00	0.00	0.00	50,000.00	0.00
OTHER SERVICES & CHARGES		50,000.00	0.00	1,218.37	1,218.37	48,781.63	2.44
CAPITAL OUTLAY							
408.6414.45110	LAND	200,000.00	0.00	0.00	0.00	200,000.00	0.00
CAPITAL OUTLAY		200,000.00	0.00	0.00	0.00	200,000.00	0.00
Total Dept 6414 - COMMERCIAL REVITALIZATION							
Dept 9999 - CONSTRUCTION							
OTHER SERVICES & CHARGES							
408.9999.43050.2014	EXPERT & PROFESSIONAL SERV.	0.00	0.00	1,414.75	1,414.75	(1,414.75)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	1,414.75	1,414.75	(1,414.75)	100.00
Total Dept 9999 - CONSTRUCTION							
TOTAL EXPENDITURES		250,000.00	0.00	6,476.87	6,476.87	243,523.13	

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REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 02/28/2022

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Item 2.

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 02/28/22	YTD BALANCE 02/28/2022	UNENCUMBERED BALANCE	% BDGT USED
Fund 408 - EDA REDEVELOPMENT PROJECT FD							
Fund 408 - EDA REDEVELOPMENT PROJECT FD:							
TOTAL REVENUES		310,000.00	0.00	0.00	0.00	310,000.00	0.00
TOTAL EXPENDITURES		250,000.00	0.00	6,476.87	6,476.87	243,523.13	2.59
NET OF REVENUES & EXPENDITURES		60,000.00	0.00	(6,476.87)	(6,476.87)	66,476.87	10.79

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
 PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 02/28/22	YTD BALANCE 02/28/2022	UNENCUMBERED BALANCE	% BDGT USED
Fund 420 - CAP IMPROVEMENT-DEVELOPMENT							
Expenditures							
Dept 6317 - DOWNTOWN PARKING							
OTHER SERVICES & CHARGES							
420.6317.44000.1915	REPAIR & MAINT. SERVICES	0.00	56,859.00	10,000.00	28,720.00	(85,579.00)	100.00
OTHER SERVICES & CHARGES		0.00	56,859.00	10,000.00	28,720.00	(85,579.00)	100.00
Total Dept 6317 - DOWNTOWN PARKING		0.00	56,859.00	10,000.00	28,720.00	(85,579.00)	100.00
TOTAL EXPENDITURES		0.00	56,859.00	10,000.00	28,720.00	(85,579.00)	100.00
Fund 420 - CAP IMPROVEMENT-DEVELOPMENT:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	56,859.00	10,000.00	28,720.00	(85,579.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(56,859.00)	(10,000.00)	(28,720.00)	85,579.00	100.00
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		796,700.00	0.00	3,433.33	9,466.66	787,233.34	1.19
TOTAL EXPENDITURES - ALL FUNDS		734,528.00	58,890.80	214,614.98	258,725.69	416,911.51	43.24
NET OF REVENUES & EXPENDITURES		62,172.00	(58,890.80)	(211,181.65)	(249,259.03)	370,321.83	495.64

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBIA HEIGHTS

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EXP CHECK RUN DATES 03/01/2022 - 03/31/2022

DB: Columbia Height

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

Item 2.

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Check 189770					
391.7000.43050	W3/W4 TIF ADMIN	EHLERS & ASSOCIATES INC	02/09/22	89904	421.87
392.7000.43050	NE BUSINESS CENTER TIFF ADMIN	EHLERS & ASSOCIATES INC	02/09/22	89776	127.50
Total For Check 189770					1,942.50
Check 189773					
228.6317.44000	VAN BUREN RAMP MAINTENANCE 1205	HIGH PROFILE GROUNDS MAI	12/05/21	58506	3,561.04
Total For Check 189773					3,561.04
Check 189861					
204.6314.43050	ACTUARIAL STUDY	GRABRIAN ACTUARIAL LLC	02/27/22	1302	217.50
Total For Check 189861					217.50
Check 189865					
228.6317.44000	VAN BUREN RAMP MAINTENANCE 0301	HIGH PROFILE GROUNDS MAI	03/08/22	59435	2,084.25
228.6317.44000	VAN BUREN RAMP MAINTENANCE 0218	HIGH PROFILE GROUNDS MAI	02/28/22	59351	4,184.25
Total For Check 189865					6,268.50
Check 189879					
204.6314.43210	MICROCALL LIC AND SUPPORT 03102	MARCO, INC	02/26/22	INV9690183	44.00
Total For Check 189879					44.00
Check 189892					
204.6314.43210	022622 10013121 PHONE COMMDEV A	POPP.COM INC	02/26/22	992719106	29.49
204.6314.43210	022822 -10010429 COM DEV ADMIN	POPP.COM INC	02/28/22	992720432	10.06
Total For Check 189892					39.55
Check 189899					
228.6317.44020	PRVENTATIVE MAINT VAN BUREN RAM	SCHINDLER ELEVATOR CORP	02/16/22	7153446046	810.41
Total For Check 189899					810.41
Check 189932					
408.6414.43830	GAS	CENTER POINT ENERGY	03/08/22	6401438486-7	150.89
Total For Check 189932					150.89
Check 190056					
204.6314.43250	031522 934571297 COMM DEV ADMIN	COMCAST	03/15/22	142751449	19.44
Total For Check 190056					19.44
Check 190105					
228.6317.43810	ELECTRIC	XCEL ENERGY (N S P)	03/10/22	0954577763	1,279.54
408.6414.43810	ELECTRIC	XCEL ENERGY (N S P)	03/10/22	0954576561	27.76
Total For Check 190105					1,307.30

Fund Totals:					
			Fund 204 EDA ADMINISTRATION		339.96
			Fund 228 DOWNTOWN PARKING	28,150.61	
			Fund 372 HUSET PARK AREA TIF (T		549.38
			Fund 375 TIF Z6: 47TH & GRAND		421.87
			Fund 389 TIF R8 CRESTV/TRANSITI		421.88
			Fund 391 SCATTERED SITE TIF W3/		421.87
			Fund 392 TIF BB2 ALATUS 40TH AV		127.50
			Fund 408 EDA REDEVELOPMENT PROJ	6,172.15	
Total For All Funds:					
					36,605.22
--- TOTALS BY GL DISTRIBUTION ---					
	204.6314.43050		ACTUARIAL STUDY		217.50
	204.6314.43210		MICROCALL LIC AND SUPPORT 03102		83.55
	204.6314.43250		031522 934571297 COMM DEV ADMIN		38.91
	228.6317.43050		PREVENT MAINT VAN BUREN RAMP 10	1,549.32	
	228.6317.43810		ELECTRIC	1,279.54	
	228.6317.44000		DEBRIS CLEAN UP-VAN BUREN RAMP	24,511.34	
	228.6317.44020		PRVENTATIVE MAINT VAN BUREN RAM	810.41	
	372.7000.43050		HUESET PARK TIF ADMIN	549.38	
	375.7000.43050		Z6 TIF ADMIN	421.87	
	389.7000.43050		R8 TIF ADMIN	421.88	
	391.7000.43050		W3/W4 TIF ADMIN	421.87	
	392.7000.43050		NE BUSINESS CENTER TIFF ADMIN	127.50	
	408.6314.43050		TIF ANALYSIS REUTER WALTON DEVE	3,843.75	
	408.6414.43050		3989 CENTRAL LEGAL SERVICES	977.00	
	408.6414.43810		ELECTRIC	27.76	
	408.6414.43830		GAS	150.89	
	408.9999.43050.2014		CELL TOWER DESIGN	1,172.75	

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 03/31/22	YTD BALANCE 03/31/2022	UNENCUMBERED BALANCE	% BDOT USED
Fund 202 - ANOKA CO COMM DEV PROGRAMS							
Expenditures							
Dept 6350 - CDBG - COMM DEV BLOCK GRANT							
CAPITAL OUTLAY							
202.6350.45120	BLDG AND IMPROVMENT	0.00	0.00	71,835.48	71,835.48	(71,835.48)	100.00
CAPITAL OUTLAY		0.00	0.00	71,835.48	71,835.48	(71,835.48)	100.00
Total Dept 6350 - CDBG - COMM DEV BLOCK GRANT							
Dept 6355 - ANOKA CO HRA LEVY PROJECTS							
OTHER SERVICES & CHARGES							
202.6355.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	1,252.00	1,252.00	(1,252.00)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	1,252.00	1,252.00	(1,252.00)	100.00
Total Dept 6355 - ANOKA CO HRA LEVY PROJECTS							
TOTAL EXPENDITURES							
Fund 202 - ANOKA CO COMM DEV PROGRAMS:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	73,087.48	73,087.48	(73,087.48)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(73,087.48)	(73,087.48)	73,087.48	100.00

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Fund 204 - EDA ADMINISTRATION							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
204.0000.31011	EDA CURRENT AD VALOREM	179,000.00	0.00	0.00	0.00	179,000.00	0.00
204.0000.31014	AREA WIDE TAX	76,500.00	0.00	0.00	0.00	76,500.00	0.00
TAXES		255,500.00	0.00	0.00	0.00	255,500.00	0.00
CHARGES FOR SERVICES							
204.0000.34112	ADMINISTRATIVE FEES	0.00	0.00	30.00	30.00	(30.00)	100.00
CHARGES FOR SERVICES		0.00	0.00	30.00	30.00	(30.00)	100.00
Total Dept 0000 - NON-DEPARTMENTAL							
		255,500.00	0.00	30.00	30.00	255,470.00	0.01
TOTAL REVENUES							
		255,500.00	0.00	30.00	30.00	255,470.00	0.01
Expenditures							
Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
OTHER SERVICES & CHARGES							
204.6314.43050	EXPERT & PROFESSIONAL SERV.	2,200.00	1,200.00	217.50	867.50	132.50	93.98
204.6314.43105	TRAINING & EDUCATION ACTIVITIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
204.6314.43210	TELEPHONE	500.00	0.00	39.52	219.22	280.78	43.84
204.6314.43220	POSTAGE	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.43250	OTHER TELECOMMUNICATIONS	200.00	0.00	19.44	53.21	146.79	26.61
204.6314.43310	LOCAL TRAVEL EXPENSE	200.00	0.00	0.00	0.00	200.00	0.00
204.6314.43500	LEGAL NOTICE PUBLISHING	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.43600	PROP & LIAB INSURANCE	2,400.00	0.00	200.00	600.00	1,800.00	25.00
204.6314.44000	REPAIR & MAINT. SERVICES	750.00	0.00	27.42	51.61	698.39	6.88
204.6314.44040	INFORMATION SYS:INTERNAL SVC	7,700.00	0.00	641.67	1,925.01	5,774.99	25.00
204.6314.44330	SUBSCRIPTION, MEMBERSHIP	250.00	0.00	0.00	0.00	250.00	0.00
204.6314.44380	COMMISSION & BOARDS	900.00	0.00	0.00	0.00	900.00	0.00
OTHER SERVICES & CHARGES		17,100.00	1,200.00	1,145.55	3,716.55	12,183.45	28.75
PERSONNEL SERVICES							
204.6314.41010	REGULAR EMPLOYEES	156,360.00	0.00	16,423.08	32,795.84	123,564.16	20.97
204.6314.41210	P.E.R.A. CONTRIBUTION	11,727.00	0.00	716.92	1,943.80	9,783.20	16.58
204.6314.41220	F.I.C.A. CONTRIBUTION	11,933.00	0.00	1,374.34	2,708.50	9,224.50	22.70
204.6314.41300	INSURANCE	21,204.00	0.00	1,913.73	3,635.60	17,568.40	17.15
204.6314.41510	WORKERS COMP INSURANCE PREM	1,104.00	0.00	105.26	197.87	906.13	17.92
204.6314.41810	COLA ALLOWANCE	5,800.00	0.00	0.00	0.00	5,800.00	0.00
PERSONNEL SERVICES		208,128.00	0.00	20,533.33	41,281.61	166,846.39	19.83
SUPPLIES							
204.6314.42000	OFFICE SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.42010	MINOR EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.42011	END USER DEVICES	1,700.00	0.00	0.00	0.00	1,700.00	0.00
204.6314.42171	GENERAL SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
204.6314.42175	FOOD SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
SUPPLIES		2,900.00	0.00	0.00	0.00	2,900.00	0.00
CONTINGENCIES & TRANSFERS							

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Fund 204 - EDA ADMINISTRATION							
Expenditures							
204.6314.47100	OPER. TRANSFER OUT - LABOR	21,900.00	0.00	1,825.00	5,475.00	16,425.00	25.00
CONTINGENCIES & TRANSFERS		21,900.00	0.00	1,825.00	5,475.00	16,425.00	25.00
Total Dept 6314 - ECONOMIC DEVELOPMENT AUTH		250,028.00	1,200.00	23,503.88	50,473.16	198,354.84	20.67
TOTAL EXPENDITURES		250,028.00	1,200.00	23,503.88	50,473.16	198,354.84	20.67
Fund 204 - EDA ADMINISTRATION:							
TOTAL REVENUES		255,500.00	0.00	30.00	30.00	255,470.00	0.01
TOTAL EXPENDITURES		250,028.00	1,200.00	23,503.88	50,473.16	198,354.84	20.67
NET OF REVENUES & EXPENDITURES		5,472.00	(1,200.00)	(23,473.88)	(50,443.16)	57,115.16	943.77

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Fund 228 - DOWNTOWN PARKING							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
MISCELLANEOUS							
228.0000.36225	NONDWELLING RENTS	31,200.00	0.00	2,600.00	10,400.00	20,800.00	33.33
MISCELLANEOUS		31,200.00	0.00	2,600.00	10,400.00	20,800.00	33.33
TRANSFERS & NON-REV RECEIPTS							
228.0000.39247	TRANSFER IN-SPECIAL PROJ REV	10,000.00	0.00	833.33	2,499.99	7,500.01	25.00
TRANSFERS & NON-REV RECEIPTS		10,000.00	0.00	833.33	2,499.99	7,500.01	25.00
Total Dept 0000 - NON-DEPARTMENTAL							
		41,200.00	0.00	3,433.33	12,899.99	28,300.01	31.31
TOTAL REVENUES		41,200.00	0.00	3,433.33	12,899.99	28,300.01	31.31
Expenditures							
Dept 6317 - DOWNTOWN PARKING							
OTHER SERVICES & CHARGES							
228.6317.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	1,549.32	(1,549.32)	100.00
228.6317.43600	PROP & LIAB INSURANCE	8,100.00	0.00	675.00	2,025.00	6,075.00	25.00
228.6317.43800	UTILITY SERVICES	0.00	0.00	0.00	206.20	(206.20)	100.00
228.6317.43810	ELECTRIC	12,000.00	0.00	1,279.54	2,586.59	9,413.41	21.55
228.6317.43820	WATER	500.00	0.00	0.00	0.00	500.00	0.00
228.6317.43850	SEWER	1,500.00	0.00	0.00	0.00	1,500.00	0.00
228.6317.44000	REPAIR & MAINT. SERVICES	19,100.00	614.30	7,208.25	21,089.34	(2,603.64)	113.63
228.6317.44020	BLDG MAINT CONTRACTUAL SERVICES	0.00	0.00	810.41	810.41	(810.41)	100.00
OTHER SERVICES & CHARGES		41,200.00	614.30	9,973.20	28,266.86	12,318.84	70.10
Total Dept 6317 - DOWNTOWN PARKING							
		41,200.00	614.30	9,973.20	28,266.86	12,318.84	70.10
TOTAL EXPENDITURES		41,200.00	614.30	9,973.20	28,266.86	12,318.84	70.10
Fund 228 - DOWNTOWN PARKING:							
TOTAL REVENUES		41,200.00	0.00	3,433.33	12,899.99	28,300.01	31.31
TOTAL EXPENDITURES		41,200.00	614.30	9,973.20	28,266.86	12,318.84	70.10
NET OF REVENUES & EXPENDITURES		0.00	(614.30)	(6,539.87)	(15,366.87)	15,981.17	100.00

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Fund 372 - Huset Park Area TIF (T6)							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
372.0000.31010	CURRENT AD VALOREM	190,000.00	0.00	0.00	0.00	190,000.00	0.00
TAXES		190,000.00	0.00	0.00	0.00	190,000.00	0.00
Total Dept 0000 - NON-DEPARTMENTAL		190,000.00	0.00	0.00	0.00	190,000.00	0.00
TOTAL REVENUES		190,000.00	0.00	0.00	0.00	190,000.00	0.00
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
372.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	549.38	549.38	(549.38)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	549.38	549.38	(549.38)	100.00
OTHER FINANCING USES							
372.7000.46010	PRINCIPAL	135,000.00	0.00	0.00	135,000.00	0.00	100.00
372.7000.46110	INTEREST	57,300.00	0.00	0.00	29,288.75	28,011.25	51.11
372.7000.46200	FISCAL AGENT CHARGES	1,000.00	0.00	0.00	475.00	525.00	47.50
OTHER FINANCING USES		193,300.00	0.00	0.00	164,763.75	28,536.25	85.24
Total Dept 7000 - BONDS		193,300.00	0.00	549.38	165,313.13	27,986.87	85.52
TOTAL EXPENDITURES		193,300.00	0.00	549.38	165,313.13	27,986.87	85.52
Fund 372 - Huset Park Area TIF (T6):							
TOTAL REVENUES		190,000.00	0.00	0.00	0.00	190,000.00	0.00
TOTAL EXPENDITURES		193,300.00	0.00	549.38	165,313.13	27,986.87	85.52
NET OF REVENUES & EXPENDITURES		(3,300.00)	0.00	(549.38)	(165,313.13)	162,013.13	5,009.49

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Fund 375 - TIF Z6: 47TH & GRAND							
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
375.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	421.87	421.87	(421.87)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	421.87	421.87	(421.87)	100.00
Total Dept 7000 - BONDS		0.00	0.00	421.87	421.87	(421.87)	100.00
TOTAL EXPENDITURES		0.00	0.00	421.87	421.87	(421.87)	100.00
Fund 375 - TIF Z6: 47TH & GRAND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	421.87	421.87	(421.87)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(421.87)	(421.87)	421.87	100.00

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Fund 389 - TIF R8 CRESTV/TRANSITION BLK							
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
389.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	421.88	421.88	(421.88)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	421.88	421.88	(421.88)	100.00
Total Dept 7000 - BONDS		0.00	0.00	421.88	421.88	(421.88)	100.00
TOTAL EXPENDITURES		0.00	0.00	421.88	421.88	(421.88)	100.00
Fund 389 - TIF R8 CRESTV/TRANSITION BLK:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	421.88	421.88	(421.88)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(421.88)	(421.88)	421.88	100.00

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 03/31/22	YTD BALANCE 03/31/2022	UNENCUMBERED BALANCE	% BDT USED
Fund 391 - SCATTERED SITE TIF W3/W4							
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
391.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	421.87	421.87	(421.87)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	421.87	421.87	(421.87)	100.00
Total Dept 7000 - BONDS		0.00	0.00	421.87	421.87	(421.87)	100.00
TOTAL EXPENDITURES		0.00	0.00	421.87	421.87	(421.87)	100.00
Fund 391 - SCATTERED SITE TIF W3/W4:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	421.87	421.87	(421.87)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(421.87)	(421.87)	421.87	100.00

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GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 03/31/22	YTD BALANCE 03/31/2022	UNENCUMBERED BALANCE	% BUDGET USED
Fund 392 - TIF BB2 ALATUS 40TH AV							
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
392.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	127.50	127.50	(127.50)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	127.50	127.50	(127.50)	100.00
OTHER FINANCING USES							
392.7000.46110	INTEREST	0.00	0.00	0.00	13,502.13	(13,502.13)	100.00
OTHER FINANCING USES		0.00	0.00	0.00	13,502.13	(13,502.13)	100.00
Total Dept 7000 - BONDS		0.00	0.00	127.50	13,629.63	(13,629.63)	100.00
TOTAL EXPENDITURES		0.00	0.00	127.50	13,629.63	(13,629.63)	100.00
Fund 392 - TIF BB2 ALATUS 40TH AV:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	127.50	13,629.63	(13,629.63)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(127.50)	(13,629.63)	13,629.63	100.00

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GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 03/31/22	YTD BALANCE 03/31/2022	UNENCUMBERED BALANCE	% BDDT USED
Fund 408 - EDA REDEVELOPMENT PROJECT FD							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
408.0000.31012	HRA CURRENT AD VALOREM	235,000.00	0.00	0.00	0.00	235,000.00	0.00
408.0000.31014	AREA WIDE TAX	75,000.00	0.00	0.00	0.00	75,000.00	0.00
TAXES		310,000.00	0.00	0.00	0.00	310,000.00	0.00
Total Dept 0000 - NON-DEPARTMENTAL		310,000.00	0.00	0.00	0.00	310,000.00	0.00
TOTAL REVENUES		310,000.00	0.00	0.00	0.00	310,000.00	0.00
Expenditures							
Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
OTHER SERVICES & CHARGES							
408.6314.43050	EXPERT & PROFESSIONAL SERV.	0.00	6,250.00	3,969.25	7,813.00	(14,063.00)	100.00
OTHER SERVICES & CHARGES		0.00	6,250.00	3,969.25	7,813.00	(14,063.00)	100.00
Total Dept 6314 - ECONOMIC DEVELOPMENT AUTH		0.00	6,250.00	3,969.25	7,813.00	(14,063.00)	100.00
Dept 6414 - COMMERCIAL REVITALIZATION							
CAPITAL OUTLAY							
408.6414.45110	LAND	200,000.00	0.00	0.00	0.00	200,000.00	0.00
CAPITAL OUTLAY		200,000.00	0.00	0.00	0.00	200,000.00	0.00
OTHER SERVICES & CHARGES							
408.6414.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	977.00	(977.00)	100.00
408.6414.43810	ELECTRIC	0.00	0.00	27.76	60.60	(60.60)	100.00
408.6414.43830	GAS	0.00	0.00	150.89	359.42	(359.42)	100.00
408.6414.44390	TAXES & LICENSES	0.00	0.00	1,352.88	1,352.88	(1,352.88)	100.00
408.6414.44600	LOANS & GRANTS	50,000.00	0.00	0.00	0.00	50,000.00	0.00
OTHER SERVICES & CHARGES		50,000.00	0.00	1,531.53	2,749.90	47,250.10	5.50
Total Dept 6414 - COMMERCIAL REVITALIZATION		250,000.00	0.00	1,531.53	2,749.90	247,250.10	1.10
Dept 6416 - 3989 CENTRAL AVE							
OTHER SERVICES & CHARGES							
408.6416.44390	TAXES & LICENSES	0.00	0.00	1,135.91	1,135.91	(1,135.91)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	1,135.91	1,135.91	(1,135.91)	100.00
Total Dept 6416 - 3989 CENTRAL AVE		0.00	0.00	1,135.91	1,135.91	(1,135.91)	100.00
Dept 9999 - CONSTRUCTION							
OTHER SERVICES & CHARGES							
408.9999.43050.2014	EXPERT & PROFESSIONAL SERV.	0.00	0.00	1,172.75	2,587.50	(2,587.50)	100.00

Item 2.

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 03/31/22	YTD BALANCE 03/31/2022	UNENCUMBERED BALANCE	% BDC USED
Fund 408 - EDA REDEVELOPMENT PROJECT FD							
Expenditures							
OTHER SERVICES & CHARGES		0.00	0.00	1,172.75	2,587.50	(2,587.50)	100.00
Total Dept 9999 - CONSTRUCTION		0.00	0.00	1,172.75	2,587.50	(2,587.50)	100.00
TOTAL EXPENDITURES		250,000.00	6,250.00	7,809.44	14,286.31	229,463.69	8.21
Fund 408 - EDA REDEVELOPMENT PROJECT FD:							
TOTAL REVENUES		310,000.00	0.00	0.00	0.00	310,000.00	0.00
TOTAL EXPENDITURES		250,000.00	6,250.00	7,809.44	14,286.31	229,463.69	8.21
NET OF REVENUES & EXPENDITURES		60,000.00	(6,250.00)	(7,809.44)	(14,286.31)	80,536.31	34.23

Item 2.

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 03/31/22	YTD BALANCE 03/31/2022	UNENCUMBERED BALANCE	% BDC USED
Fund 420 - CAP IMPROVEMENT-DEVELOPMENT							
Expenditures							
Dept 6317 - DOWNTOWN PARKING							
OTHER SERVICES & CHARGES							
420.6317.44000.1915	REPAIR & MAINT. SERVICES	0.00	4,205.98	10,000.00	38,720.00	(42,925.98)	100.00
OTHER SERVICES & CHARGES		0.00	4,205.98	10,000.00	38,720.00	(42,925.98)	100.00
Total Dept 6317 - DOWNTOWN PARKING		0.00	4,205.98	10,000.00	38,720.00	(42,925.98)	100.00
TOTAL EXPENDITURES		0.00	4,205.98	10,000.00	38,720.00	(42,925.98)	100.00
Fund 420 - CAP IMPROVEMENT-DEVELOPMENT:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	4,205.98	10,000.00	38,720.00	(42,925.98)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(4,205.98)	(10,000.00)	(38,720.00)	42,925.98	100.00
TOTAL REVENUES - ALL FUNDS		796,700.00	0.00	3,463.33	12,929.99	783,770.01	1.62
TOTAL EXPENDITURES - ALL FUNDS		734,528.00	12,270.28	126,316.50	385,042.19	337,215.53	54.09
NET OF REVENUES & EXPENDITURES		62,172.00	(12,270.28)	(122,853.17)	(372,112.20)	446,554.48	618.26



ECONOMIC DEVELOPMENT AUTHORITY

Item 3.

AGENDA SECTION	BUSINESS ITEMS
MEETING DATE	05/02/22

ITEM:	Facade Improvement Grant Report for Various Recipients 2022	
DEPARTMENT:	Community Development	BY/DATE: Mitchell Forney

BACKGROUND:

For the third year in a row the Façade Improvement Grant program is being offered on a first come first serve basis. Now that spring is upon us, Community Development staff have started to receive the first round of applications. Advertisement for the program has been spread on social media, by email, and by word of mouth from commissioners and staff alike. Below are three grant applicants for your review.

Northeast Electric Inc: is located at 4219 Central Ave NE. Northeast electric occupies a small brick building with white trimmed windows on three sides of the building, all of them visible from Central Ave. Northeast Electric's project includes the replacement of four windows, two on the front and one on each side. The window frames had become cracked and rotten not sealing the building from the elements. The overall project cost is \$6,040.10 warranting a Façade Improvement Grant reimbursement of \$3,020.05.

Northeast Electric submitted their initial application in June 2021 but had only been able to obtain one bid at the time. As they worked to find the second bid, they began and finished the work proposed in their application. As the EDA has spoken of before, the current market makes it very difficult for businesses to find a contractor willing to bid on very small commercial projects. Northeast Electric was able to find a second bid but had completed the work prior to the receipt of the EDA's approval. Staff are bringing this application forward due to the fact, that the project has meet the intent of the program but ran into issues with finding contractors to bid on their project. Staff recommend the EDA approve Northeast Electric under the exception that there has been a proven hardship.

Schiele Auto repair LLC: is located at 4457 University Ave and does business as Lowell's Auto Repair. As seen in the attached photo's, 4457 University currently has baby blue siding that is beginning to chip away. Schiele's Auto is requesting the Façade Improvement Grant to install grey metal siding on the areas above and around the brick Façade. The replacement of the siding is just one piece of the businesses intended improvements. Schiele's Auto also intends to install new windows on the second story, paint the remainder of the building, install a new awning, and install new lot lights.

Schiele's Auto is requesting the full \$5,000 grant amount to assist with their project. The bids submitted with the application estimate the total cost of siding to be \$16,923.21. The new siding would cover the front of the building above the brick façade, along with both sides of the building, and the rear of the building. Both sides are visible to University Ave but the cost of installing siding on the rear of the building is not covered by the program. Removing the back from the estimate does not affect the full funding designation. The replacement of the siding is an immediate upgrade to the building, as the current painted siding is chipping away.

Fridley Heights Cyclery: is located at 4755 University Ave NE, on the corner of the University Service Road and 48th Ave NE. The Cyclery is looking to add a 5'x2' Aluminum sign to the northern side of the building. Being located on the southern corner, the northern side of the building is the first thing motorists see as they travel

south on University Ave. The sign meets all design guidelines and sign code requirements. Currently, the Northern side of the building consists of a tan stucco wall with a large white metal parapet. The aluminum sign would be placed on the metal parapet and has a black outline to distinguish it from the building.

There are two bids for the sign itself with the lower more comprehensive bid coming in at \$121.14. The cost for installation also has two bids with the lowest coming in at \$590.00. The total cost of this project comes out to \$712.14. Making the total Façade Improvement Grant reimbursement \$356.07. While this is a very small improvement in consideration to other projects. The addition of a sign to the large white parapet will break up the excessiveness of this feature. This sign also improves the visibility of the business as it is on the side of the building most seen from drivers traveling south.

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolutions 2022-09, 2022-10, 2022-11, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2022-09, a resolution approving the form and substance of the façade improvement grant agreement, and approving authority staff and officials to take all actions necessary to enter the authority into façade improvement grant agreements with Nordeast Electric Inc.

MOTION: Move to adopt Resolution 2022-10, a resolution approving the form and substance of the façade improvement grant agreement, and approving authority staff and officials to take all actions necessary to enter the authority into façade improvement grant agreements with Schiele Auto Repair LLC.

MOTION: Move to adopt Resolution 2022-11, a resolution approving the form and substance of the façade improvement grant agreement, and approving authority staff and officials to take all actions necessary to enter the authority into façade improvement grant agreements with Fridley Heights Cyclery Inc.

ATTACHMENT(S):

1. Resolution 2022-09
2. Resolution 2022-10
3. Resolution 2022-11
4. Nordeast Electric Application
5. Schiele Auto Application
6. Fridley Heights Cyclery Application

A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE FORM AND SUBSTANCE OF THE FAÇADE IMPROVEMENT GRANT AGREEMENTS, AND APPROVING AUTHORITY STAFF AND OFFICIALS TO TAKE ALL ACTIONS NECESSARY TO ENTER THE AUTHORITY INTO FAÇADE IMPROVEMENT GRANT AGREEMENTS WITH NORDEAST ELECTRIC INC.

WHEREAS, the City of Columbia Heights (the “City”) and the Columbia Heights Economic Development Authority (the “Authority”) have collaborated to create a certain Façade Improvement Grant Program (the “Program”); and

WHEREAS, pursuant to guidelines established for the Program, the Authority is to award and administer a series of grants to eligible commercial property owners and/or tenants for the purposes of revitalizing existing store fronts, increasing business vitality and economic performance, and decreasing criminal activity along Central Avenue Northeast, in the City’s Central Business district, pursuant to a Façade Improvement Grant Agreement with various property owners and/or tenants; and

WHEREAS, pursuant to the Program, the City is to coordinate a surveillance camera monitoring program by placing surveillance cameras on some of the storefronts that are part of the Program for the purposes of improving public safety in and around the Central Business District, thus requiring a license agreement in addition to the grant agreements (the “Grant Agreements”); and

WHEREAS, the Authority has thoroughly reviewed copies of the proposed forms of the Grant Agreements.

NOW, THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the Authority

1. approves the form and substance of the Grant Agreements, and approves the Authority entering into the Grant Agreements with Nordeast Electric Inc.
2. that the City Manager, as the Executive Director of the Authority, is hereby authorized, empowered and directed for and on behalf of the Authority to enter into the various Grant Agreements.
3. that the City Manager, as the Executive Director of the Authority, is hereby authorized and directed to execute and take such action as he/she deems necessary and appropriate to carry out the purpose of the foregoing resolution.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Adopted this 2nd day of May, 2022

Offered by:

Seconded by:

Roll Call:

Marlaine Szurek, President

Attest:

Alicia Howe, Secretary

A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE FORM AND SUBSTANCE OF THE FAÇADE IMPROVEMENT GRANT AGREEMENTS, AND APPROVING AUTHORITY STAFF AND OFFICIALS TO TAKE ALL ACTIONS NECESSARY TO ENTER THE AUTHORITY INTO FAÇADE IMPROVEMENT GRANT AGREEMENTS WITH SCHIELE AUTO REPAIR LLC.

WHEREAS, the City of Columbia Heights (the “City”) and the Columbia Heights Economic Development Authority (the “Authority”) have collaborated to create a certain Façade Improvement Grant Program (the “Program”); and

WHEREAS, pursuant to guidelines established for the Program, the Authority is to award and administer a series of grants to eligible commercial property owners and/or tenants for the purposes of revitalizing existing store fronts, increasing business vitality and economic performance, and decreasing criminal activity along Central Avenue Northeast, in the City’s Central Business district, pursuant to a Façade Improvement Grant Agreement with various property owners and/or tenants; and

WHEREAS, pursuant to the Program, the City is to coordinate a surveillance camera monitoring program by placing surveillance cameras on some of the storefronts that are part of the Program for the purposes of improving public safety in and around the Central Business District, thus requiring a license agreement in addition to the grant agreements (the “Grant Agreements”); and

WHEREAS, the Authority has thoroughly reviewed copies of the proposed forms of the Grant Agreements.

NOW, THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the Authority

1. approves the form and substance of the Grant Agreements, and approves the Authority entering into the Grant Agreements with Schiele Auto Repair LLC.
2. that the City Manager, as the Executive Director of the Authority, is hereby authorized, empowered and directed for and on behalf of the Authority to enter into the various Grant Agreements.
3. that the City Manager, as the Executive Director of the Authority, is hereby authorized and directed to execute and take such action as he/she deems necessary and appropriate to carry out the purpose of the foregoing resolution.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Adopted this 2nd day of May, 2022

Offered by:

Seconded by:

Roll Call:

Attest:

Marlaine Szurek, President

Alicia Howe, Secretary

A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE FORM AND SUBSTANCE OF THE FAÇADE IMPROVEMENT GRANT AGREEMENTS, AND APPROVING AUTHORITY STAFF AND OFFICIALS TO TAKE ALL ACTIONS NECESSARY TO ENTER THE AUTHORITY INTO FAÇADE IMPROVEMENT GRANT AGREEMENTS WITH FRIDLEY HEIGHTS CYLCERY INC.

WHEREAS, the City of Columbia Heights (the “City”) and the Authority have collaborated to create a certain Façade Improvement Grant Program (the “Program”); and

WHEREAS, pursuant to guidelines established for the Program, the Authority is to award and administer a series of grants to eligible commercial property owners and/or tenants for the purposes of revitalizing existing store fronts, increasing business vitality and economic performance, and decreasing criminal activity along Central Avenue Northeast, in the City’s Central Business district, pursuant to a Façade Improvement Grant Agreement with various property owners and/or tenants; and

WHEREAS, pursuant to the Program, the City is to coordinate a surveillance camera monitoring program by placing surveillance cameras on some of the storefronts that are part of the Program for the purposes of improving public safety in and around the Central Business District, thus requiring a license agreement in addition to the grant agreements (the “Grant Agreements”); and

WHEREAS, the Authority has thoroughly reviewed copies of the proposed forms of the Grant Agreements.

NOW, THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the Authority

1. approves the form and substance of the Grant Agreements, and approves the Authority entering into the Grant Agreements with Fridley Heights Cyclery Inc.
2. that the City Manager, as the Executive Director of the Authority, is hereby authorized, empowered and directed for and on behalf of the Authority to enter into the various Grant Agreements.
3. that the City Manager, as the Executive Director of the Authority, is hereby authorized and directed to execute and take such action as he/she deems necessary and appropriate to carry out the purpose of the foregoing resolution.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Adopted this 2nd day of May, 2022

Offered by:

Seconded by:

Roll Call:

Marlaine Szurek, President

Attest:

Alicia Howe, Secretary

THE CITY OF COLUMBIA HEIGHTS

COMMUNITY
DEVELOPMENT

FACADE IMPROVEMENT GRANT PROGRAM

FOR OFFICE USE ONLY:

DATE RECEIVED: <u>6/11/21</u>	AMOUNT REQUESTED:
DATE REVIEWED:	TAX ID NUMBER:

PROPERTY OWNER INFORMATION

☒ Check if Applicant

Name: William and Trisha Tomczak Year Purchased: 2019
 Address: 309 Pine St.
 Telephone: 763-789-4800 Email Address: neelectric@gmail.com

BUSINESS INFORMATION

☒ Check if Applicant

Business Name: Northeast Electric, Inc
 Primary Contact: _____
 Address: 4219 Central Ave NE
 Telephone: 763-789-4800 Email Address: neelectric@gmail.com
 Type of Business: contractor, electrical

Check the appropriate type of ownership:

- ☒ The business owns the property ☐ The business leases the property

PROPOSED IMPROVEMENTS

Describe the Storefront Façade Improvements:

Replace (4) windows, 2 of them are street-facing

Describe any other improvements, if applicable:

n/a

Estimated Cost of Improvements: \$10,000 - \$15,000

Have you engaged the services of a Contractor, Designer, or Architect: ☒ Yes ☐ No

Would you be able to complete the improvements this year: ☒ Yes ☐ No

Would you allow the placement of surveillance cameras on your property or business: ☒ Yes ☐ No

APPLICATION PROCESS

1. The following documents must accompany a completed application:

- Proof of property ownership or lease.
- Written consent from the property owner giving permission to conduct the façade improvements.
- Color photographs of existing storefront façade conditions.
- Two or more competitive proposals from contractors.
- Other supporting documentation deemed necessary by the Columbia Heights Economic Development Authority (the "EDA"), the Columbia Heights Police Department, or the Applicant.

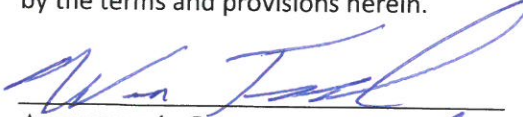
2. Process after application submission:

- A meeting will take place to go over the submitted improvement proposal to discuss grant expectations and to address grant concerns.
- The grant recipient or its contractor must commence the improvements sixty (60) days after an approved Grant Agreement.
- After façade improvements are complete, the grant funds will be disbursed for reimbursement to the applicant after all of the following pieces of information have been submitted: Proof of Final Inspection by the Building Official or his or her designee, A copy of the Final Invoice Received from Contractor, Photographs of improvements, Proof of Payment to the Contractor (i.e. receipt, invoice, etc.)

APPLICANT ACKNOWLEDGEMENTS

- The Applicant shall hold the EDA, its officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the Grant Program or its Application, including but not limited to, any legal or actual violations of any State or Federal laws.
- The Applicant recognizes and agrees that the EDA retains absolute authority and discretion to decide whether or not to accept or deny any particular Grant Application, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Grant Application are incurred by the Applicant at its sole risk and expense.
- The Applicant acknowledges that they have read the Façade Improvement Grant Program and Design Guidelines, and understands that if the proposal is approved, they will make the above referenced improvements to the property within the specific time allowed. Additionally, if identified by the Police Department that an Applicant qualifies for the installation of surveillance cameras, the Applicant shall be required to allow the City to place surveillance cameras on the front façade of certain buildings.

The undersigned, a duly authorized representative of the Applicant, hereby certifies that the foregoing information is true, correct, and complete as of the date hereof and agrees that the Applicant shall be bound by the terms and provisions herein.


APPLICANT'S SIGNATURE

5/25/21
DATE


PROPERTY OWNER'S SIGNATURE

5/25/21
DATE



front of building



- front of building, left of door
- single pane, painted shut



- front of building, right of door
- single pane, painted shut



side window (North side of building)



North side window (cracked, rotting)



A-Team Construction
 13743 Aberdeen Street Northeast ,
 Ham Lake, MN
 Phone: (763) 710-9955
 Fax: (763) 208-3293

06/09/2021
Claim Information
 Other
 Claim Number: N/a

Company Representative
 Marty Lindquist
 Phone: (612) 806-1837
 marty@ateamconst.com

Northeast Electric
 4219 Central Avenue Northeast
 Minneapolis, MN 55421 (763) 789-4800

Job: Northeast Electric

Windows Section

Remove and dispose of 4 windows. After removal we will install the following 4 Richlin windows: Two 3 -lite sliders and Two 2- lite sliders, white inside and out. During installation any rotted exterior brickmold will be repaired. The exterior will be wrapped with aluminum trim coil. After installation we will repair and stain mull scars that occurred during installation.

There is a Lifetime Warranty on labor, parts, glass and seal failure.

Price

\$9,978.00

TOTAL

\$9,978.00

Upon approval of estimate half down. Balance due on completion.

This estimate does not include costs associated any unforeseen circumstances, which include but are not limited to: rot, compliance with MN code, etc.

This estimate expires 30 days from the date given.

 Company Authorized Signature

 Date

 Customer Signature

 Date

 Customer Signature

 Date



Home Improvement Agreement: Page 1

Home Depot License #'s - For the most current listing visit www.Homedepot.com/LicenseNumbers

MN: BC147263, BC638192, PC147263, PM-093715, PM093716, Inner Grove Heights 2016-287

Michael Heffernan

Salesperson Name

Registration # (Req. in CA,CT,ME,MD,MI,NJ,DC)

Home Depot U.S.A., Inc. ("Home Depot") or Authorized Service Provider named below will furnish, install and/or service the equipment listed below at the price, terms and conditions as outlined on this form.

1. Service Provider Contact Information

The Home Depot

Service Provider Contact Name

The Home Depot

Service Provider Company Name

(763) 852-1044

Phone #

Service Provider Email Address

Service Provider License #(s)

2. Customer Information

tomczak

Customer Last Name

bill

Customer First Name

Minneapolis

Store # / Branch Name

1-1W1TYUCH

Customer Lead/ PO#

4219 central ave NE

Customer Address

Minneapolis

City

MN

State

55421

Zip

Home Phone#

Work Phone#

(763) 789-4800

Cell Phone#

neelectric@gmail.com

Customer Email Address

3. NOTICE OF RIGHT TO CANCEL

YOU MAY CANCEL THIS AGREEMENT WITHOUT PENALTY OR OBLIGATION BY CONTACTING THE SERVICE PROVIDER OR STORE DIRECTLY; EMAILING SERVICE PROVIDER AT:

customercancellationmidwest@homedepot.com

OR DELIVERING WRITTEN NOTICE TO HOME DEPOT AT:

6120 Earle Brown Drive Suite 450

Address

Brooklyn Center

City

MN

State

55430

Zip

BY MIDNIGHT ON THE THIRD BUSINESS DAY AFTER SIGNING, UNLESS THE STATE SUPPLEMENT PROVIDES A DIFFERENT CANCELLATION PERIOD. THE STATE SUPPLEMENT CONTAINS A FORM TO USE IF ONE IS SPECIFICALLY PRESCRIBED BY LAW IN YOUR STATE. YOUR PAYMENT(S) WILL BE RETURNED WITHIN TEN (10) BUSINESS DAYS AFTER HOME DEPOT'S RECEIPT OF YOUR NOTICE. YOU MUST MAKE AVAILABLE FOR PICKUP BY HOME DEPOT OR SERVICE PROVIDER, AT YOUR SERVICE ADDRESS, AND IN SUBSTANTIALLY THE SAME CONDITION AS WHEN DELIVERED, ANY MERCHANDISE OR MATERIALS DELIVERED TO YOU. OR YOU MAY CONTACT HOME DEPOT FOR INSTRUCTIONS REGARDING RETURN SHIPMENT AT HOME DEPOT'S EXPENSE.

THE LAW REQUIRES THAT THE HOME DEPOT GIVE YOU A NOTICE EXPLAINING YOUR RIGHT TO CANCEL. PLEASE SIGN BELOW TO ACKNOWLEDGE THAT YOU HAVE BEEN GIVEN ORAL AND WRITTEN NOTICE OF YOUR RIGHT TO CANCEL.

Acknowledged by:

Customer's Signature

06/02/2021

Date



Home Improvement Agreement: Page 2

4. Description of Work to be Performed

A detailed description of the work to be performed is included in the paragraph entitled Scope of Work, Specification, Customer Summary Sheet, Quote Form, Estimate, Invoice or Measure which is included in this Agreement.

5. Anticipated Delivery Date / Installation Schedule

Approximate Start Date: 07/28/2021 Approximate Finish Date: 08/25/2021 All dates are approximate and subject to change based on unforeseen events including inclement weather, permitting delays, and delays in confirming insurance coverage of Your claim for any repair, if applicable.

6. Electronic Records Authorization

You are entitled to a paper copy of this Agreement if you choose. If you consent to an e-mailed copy, your consent applies to this Agreement and all subsequent documents and written communications related to this Agreement. By contacting your Service Provider, you may update your email address, withdraw your consent, or obtain a paper copy of the Agreement or related documents at no charge. By providing your consent and verifying your email address above, you confirm that you have access to a computer that can receive and open emails and PDF documents.

7. Contract Price and Payment Schedule

Payment of the Contract Price is due upon signing unless a different payment schedule is required by law, specified below or in a payment addendum.

Contract Price: \$ 6040.10 Includes all applicable taxes. Excludes finance charges.*
Sales Tax: \$ 0.00 (If applicable, total amount of taxes included in Contract Price)

**Maximum deposit ONLY applicable in MD, MA, ME (33%), NJ, WI (99%)*

Deposit % 25.0 Deposit Amount \$ 1510.03 Remaining Balance \$ 4530.07

8. Finance Charges

Any interest payments or other finance charges will be determined by Customer's separate cardholder or loan agreement, to which Home Depot is NOT a party, and will be in addition to Customer's payment under this Agreement. Customer is subject to the terms and conditions of the cardholder or loan agreement, as applicable. No funds should be made payable to Service Provider; however, Service Provider may collect Customer's payments made payable to Home Depot.

Insurance proceeds will ☒ will not be used to pay some or all of the total amount of sale.

9. Acceptance and Authorization

By signing below, you authorize Home Depot to: (a) arrange for Service Provider to perform any Services or (b) order and arrange for the delivery of special order merchandise, including special order merchandise that may be custom made, as specified in this Agreement. Do not sign if blank or incomplete. (Service Provider's or permitting information may need to be provided to You later.) By signing, you acknowledge that: (i) You have read, understand, and accept this Agreement in its entirety, including the General Conditions and State Supplement, if any; (ii) You are receiving a complete copy of this Agreement; (iii) all rights and interests under this Agreement are solely vested in the person listed as "Customer" above; and (iv) Electronic signatures will be deemed originals for all purposes.

X [Signature]

06/02/2021

Customer's Signature

Date

X /s/ The Home Depot

06/02/2021

The Home Depot Digital Signature

Date

For questions related to your installation, contact Service Provider at
For any other concerns, contact The Home Depot at 1-800-466-3337

(763)
852-1044



Scope of Work

tomczak

Customer Last Name

bill

Customer First Name

Minneapolis

Store # / Branch Name

1-1W1TYUCH

Lead #

Job #: (Internal Reference)	Products:	Spec Sheet(s) #:	Project Amount
1-1W1TYUCH	✓ Windows Entry Doors	1-1W1TYUCH	6040.10
	Windows Entry Doors		
	Windows Entry Doors		
	Windows Entry Doors		
	Windows Entry Doors		
		Sales Tax	0.00
		Total Contract Amount	6040.10

Notes:**Warranty:**

The warranty on the work identified above is listed in the General Terms and Conditions, or if applicable, specified in the following documents:

Warranty Name(s):

VantagePointe 6500-6100-6060 Warranty



**How doers
get more done.**

5650 MAIN STREET
FRIDLEY, MN 55432 (763) 571-9600

2802 00090 79344 06/02/21 05:15 PM

ORDER ID: H2802-106034

RECALL AMOUNT 6040.10

SUBTOTAL 6,040.10

SALES TAX 0.00

TOTAL \$6,040.10

XXXXXXXXXXXX1774 HOME DEPOT 6,040.10

AUTH CODE 002632/9900797

1

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-4801 SUMMARY
THIS RECEIPT PO/JOB NAME: Shop

PRO XTRA SPEND THIS VISIT: \$6,040.10

2021 PRO XTRA SPEND 06/01: \$1,817.11

As of 06/02/2021 your Paint Rewards level is Member; Spend 1000.00 more in qualifying paint purchases to earn Bronze (10.0% off) on select paint items.

This purchase qualifies for FUEL DISCOUNTS and 60 DAYS TO PAY on The Home Depot Commercial Credit Card. Ask an Associate to learn more or go to homedepot.com/financeoptions.



2802 90 79344 06/02/2021 0288

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: GW38 161779 159067

PASSWORD: 21302 158977

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.



Anoka County
Property Records and Taxation
2100 3rd Avenue
Anoka, MN 55303-2281
www.anokacounty.us
(763) 323-5400

Taxpayer(s):

30498*100**G50**1.002**1/4*****AUTOALL FOR AADC 550
TOMCZAK WILLIAM
309 PINE ST
GRASSTON MN 55030-9742



Property I.D.: 36-30-24-23-0041 RP

Property Description: LOT 28 & W 52 FT OF LOT 33 EXT N E BET N & S
LINES OF LOT 28 BLK 3 RESERVOIR HILLS

4219 CENTRAL AVE NE, COLUMBIA HEIGHTS MN 55421-0000

TCA: 140131

Owner(s): TOMCZAK WILLIAM
TOMCZAK PATRICIA ANN

Tax Statement
2020 Values for Taxes Payable in

Item 3.

Step	Values and Classification	
	Taxes Payable Year:	2020 2021
Step 1	Estimated Market Value:	121,700 127,700
	Homestead Exclusion:	
	Taxable Market Value:	121,700 127,700
	New Improvements:	
Step 2	Property Classifications:	COMMERCIAL COMMERCIAL
	Sent in March 2020	
Step 3	Proposed Taxes Notice	
	2021 Proposed Property Tax:	\$2,895.06
Step 3	Property Tax Statement	
	1st Half Taxes:	\$1,486.09
Step 3	2nd Half Taxes:	\$1,486.09
	Total Taxes Due in 2021:	\$2,972.18

\$\$\$

REFUNDS? You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Taxes Payable Year:		2020	2021
1. Use this amount on Form M1PR to see if you are eligible for a homestead credit refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible. <input type="checkbox"/>			\$0.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.		\$0.00	
Property Tax and Credits			
3. Property taxes before credits		\$2,683.04	\$2,918.94
4. Credits that reduce property taxes			
A. Agricultural and rural land credits		\$0.00	\$0.00
B. Other credits		\$0.00	\$0.00
5. Property taxes after credits		\$2,683.04	\$2,918.94
Property Tax by Jurisdiction			
6. County			
A. General county levy		\$393.52	\$386.86
B. Regional rail authority		\$6.24	\$6.36
7. County/municipal public safety system		\$5.12	\$5.06
8. City or town		\$812.84	\$914.60
9. State general tax		\$126.64	\$149.68
10. School district #13:			
A. Voter approved levies		\$231.60	\$261.70
B. Other local levies		\$228.04	\$282.16
11. Special taxing districts			
A. Metropolitan special taxing districts		\$29.76	\$30.16
B. Other special taxing districts		\$48.68	\$53.70
C. Tax increment		\$0.00	\$0.00
D. Fiscal disparity		\$800.60	\$828.66
12. Non-school voter approved referendum levies		\$0.00	\$0.00
13. Total property tax before special assessments		\$2,683.04	\$2,918.94
Special Assessments			
14. Special Assessments			
A. Solid waste management charge		\$53.24	\$53.24
B. All other special assessments		\$606.36	\$0.00
C. Contamination tax		\$0.00	\$0.00
15. TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		\$3,342.64	\$2,972.18

2ND HALF PAYMENT STUB - PAYABLE 2021

To avoid penalty, pay on or before: October 15, 2021

Taxpayer(s):

TOMCZAK WILLIAM
309 PINE ST
GRASSTON MN 55030

Property I.D.: 36-30-24-23-0041 RP

Total Property Tax for 2021: \$2,972.18

Second-half payment due October 15: \$1,486.09

Please include Property I.D. on Check
Make Check Payable To:



ANOKA COUNTY
2100 3RD AVE.
ANOKA, MN 55303-2281

☐ Check to indicate address correction on back.

Columbia Heights Economic Development Authority
590 40th Ave NE
Columbia Heights, MN 55421

June 9, 2021

Re: 4219 Central Ave NE

To Whom It May Concern:

This letter is to confirm that I, William S. Tomczak, the property owner at the above-listed address, intend to replace the current windows that are old, rotten and inefficient. The replacement windows will be modern and wrapped in white aluminum and will be maintenance free. I know this will greatly improve the efficiency while also improving the exterior look of the building. The work is tentatively planned for late summer/early September of this year.

Regards,



William Tomczak
President / Property Owner
Northeast Electric
4219 Central Ave NE
Columbia Heights, MN 55421
C: 612-701-2651
O: 763-789-4800

Columbia Heights Economic Development Authority
590 40th Ave NE
Columbia Heights, MN 55421

June 1, 2021

Re: 4219 Central Ave NE

To Whom It May Concern:

This letter is to confirm that I, William S. Tomczak, the property owner at the above-listed address grant permission to conduct façade improvements on this property, namely, to replace the existing windows with new windows on the front and sides of the building.

Even if the side windows are not included in the grant program, we plan on replacing them to keep a consistent look.

Please note, we also have 8 security cameras installed on the property that record 24/7.



William Tomczak
President / Property Owner
Northeast Electric
4219 Central Ave NE
Columbia Heights, MN 55421
C: 612-701-2651
O: 763-789-4800



Northern Plains Region - Home Services
6120 Earle Brown Drive - Suite 450 - Brooklyn Center, MN 55430

More Saving. More Doing

Quote date:
6/2/2021

Northeast Electric
4219- Central Ave NE
Mpls, MN 55421
763-789-4800

Window Selection: Estimate:

Remove + disposed, lead safe renovation (4 windows)
2- 2panel simonton slider, sound/security units
2- 3panel simonton sliders, sound/security units
wh/wh

Exterior will be wrapped w/ new coil.
permit - disposal

Price \$6040.10

Quote expires 30 days from estimate date

Gina Schroeder-Meyer
Sales Manager - HDIS
612.212.8276

Gina - M - Schroeder-Meyer@homedepot.com

FACADE IMPROVEMENT GRANT PROGRAM

FOR OFFICE USE ONLY:

DATE RECEIVED:	AMOUNT REQUESTED:
DATE REVIEWED:	TAX ID NUMBER:

PROPERTY OWNER INFORMATION

☒ Check if Applicant

Name: Michele Rodengen Year Purchased: 1988
 Address: 1711 Pennsylvania Ave. N., Golden Valley, MN 55427
 Telephone: (763) 273-6557 Email Address: michelerodengen@gmail.com

BUSINESS INFORMATION

☒ Check if Applicant

Business Name: Fridley Heights Cyclery, Inc.
 Primary Contact: Michele Rodengen
 Address: 4755 University Ave. N.E., Columbia Hts., MN 55421
 Telephone: (763) 572-1670 Email Address: fridleycycle@gmail.com
 Type of Business: Bicycle Sales + Service

Check the appropriate type of ownership:

☒ The business owns the property

☐ The business leases the property

PROPOSED IMPROVEMENTS

Describe the Storefront Façade Improvements:

A sign on the North side of building
to be seen by traffic on University
+ the Frontage road. There is no
north side signage now, which makes the
building hard to see by drivers.

Describe any other improvements, if applicable:

Estimated Cost of Improvements:

Sign + install: \$712.14 to \$1479.50
for the bid only

Have you engaged the services of a Contractor, Designer, or Architect:

☒ Yes ☐ No

Would you be able to complete the improvements this year:

☒ Yes ☐ No

Would you allow the placement of surveillance cameras on your property or business:

☒ Yes ☐ No

APPLICATION PROCESS

1. The following documents must accompany a completed application:
 - a. Proof of property ownership or lease.
 - b. Written consent from the property owner giving permission to conduct the façade improvements.
 - c. Color photographs of existing storefront façade conditions.
 - d. Two or more competitive proposals from contractors.
 - e. Other supporting documentation deemed necessary by the Columbia Heights Economic Development Authority (the "EDA"), the Columbia Heights Police Department, or the Applicant.
2. Process after application submission:
 - a. A meeting will take place to go over the submitted improvement proposal to discuss grant expectations and to address grant concerns.
 - b. The grant recipient or its contractor must commence the improvements sixty (60) days after an approved Grant Agreement.
 - c. After façade improvements are complete, the grant funds will be disbursed for reimbursement to the applicant after all of the following pieces of information have been submitted: Proof of Final Inspection by the Building Official or his or her designee, A copy of the Final Invoice Received from Contractor, Photographs of improvements, Proof of Payment to the Contractor (i.e. receipt, invoice, etc.)

APPLICANT ACKNOWLEDGEMENTS

1. The Applicant shall hold the EDA, its officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the Grant Program or its Application, including but not limited to, any legal or actual violations of any State or Federal laws.
2. The Applicant recognizes and agrees that the EDA retains absolute authority and discretion to decide whether or not to accept or deny any particular Grant Application, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Grant Application are incurred by the Applicant at its sole risk and expense.
3. The Applicant acknowledges that they have read the Façade Improvement Grant Program and Design Guidelines, and understands that if the proposal is approved, they will make the above referenced improvements to the property within the specific time allowed. Additionally, if identified by the Police Department that an Applicant qualifies for the installation of surveillance cameras, the Applicant shall be required to allow the City to place surveillance cameras on the front façade of certain buildings.

The undersigned, a duly authorized representative of the Applicant, hereby certifies that the foregoing information is true, correct, and complete as of the date hereof and agrees that the Applicant shall be bound by the terms and provisions herein.

Michele Rodengen
 APPLICANT'S SIGNATURE

4-10-22
 DATE

Michele Rodengen
 PROPERTY OWNER'S SIGNATURE

4-10-22
 DATE





Shopping Cart (1 item)

Subtotal

\$121.14

Proceed To Checkout

Continue Shopping

☐ Item #1

Untitled Project

Aluminum Sign



View
Proofs



Edit
Design



Duplicate
Items



Remove

Size: 60" x 24"

Options

Coating: None (Standard)

Shape: Rounded Corners (1/4")

Printed Sides: Single Sided

Drilled Holes Diameter: 3/8"

Drilled Holes Location: 4 Corners

Standoffs: None

Accessories: None

Quantity:

1

Buy More, Save More!



Plastic Sign



Acrylic Sign

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Bid #2

Alternative Checkout Options

CHECK OUT WITH **PayPal**
The safer, easier way to pay




amazon pay >>
USE YOUR AMAZON ACCOUNT

Subtotal (1 item) : \$383.95

Go to Checkout >

Email Cart

Shopping Cart

	Item Description	Unit Price	Qty.	Amount
 	Aluminum Sign			
	Size : 48" x 60"	\$383.95/Sign	1	\$383.95
	Material : Heavy-Duty Aluminum Sign, 80 mil		Sign	
	Part # : S-3743-48x60	Package: 1 Sign	Update	
	Expected ship date : December 7 X  Not eligible for FREE Shipping			
	Delete			
	Adders:			
	+ Sign Set-Up Charge	\$0.00	1 Order	\$0.00
			Item Total :	\$383.95
	1 item in your cart.			Total : \$383.95

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• For custom products, our expected ship date may change, if art approval is required.

CATEGORIES

Custom Metal Signs
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Phone No. 261 904 049 © 2021, SmartSign.com

4.8 ★★★★★
Google
Customer Reviews

Fair and Square construction

35013 Old Homer Rd, Winona, MN

We agree to install a sign based using the following costs.

Labor and Materials	\$590.00	
	Total	\$590.00



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PO Box 1476 Fargo, ND 58107-1476
1622 Main Avenue Fargo, ND 58103

o: 701-297-9696 f: 701-297-9696

PROPOSAL

Proposal #: 78625

Item 3.

Proposal Date: 04/05/22
Customer #: CRM039098
Page: 1 of 3

SOLD TO:	JOB LOCATION:
Fridley Heights Cyclery 4755 University Ave. NE Columbia Heights MN 55421	Fridley Heights Cyclery 4755 University Ave. NE Columbia Heights MN 55421 REQUESTED BY: Michelle Rodengen

INDIGO SIGNS - Sauk Rapids (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	<p>QUOTE #84469</p> <p>Install: 48 inch tall X 60 inch wide aluminum, non illuminated sign.</p> <p>**Customer does not have a photo of the sign, but it is aluminum, non illuminated.**</p> <p>*what type of sign is being installed?*</p> <p>**Please see attachment for white area above air condition unit where sign will be installed.**</p> <p>Sign material: aluminum Sign size: 48 inches tall X 60 inches wide Install: Yes Overall height: About 10 feet from ground Wall type: Metal surface</p> <p>Sketch #: Sales Representative #2: none Project Manager: Sarah G Signed Contract: NA Downpayment: Permit: no Landlord Approval: yes Photos: completion Completion Form attached: NA Signoff Form attached: NA PO Form attached: NA PO # NA NTE Amount: Special instructions: Installation/Service Date requests:</p> <p>QUOTED PRICE: \$</p>	\$1,095.55	\$1,095.55

COMPANY INITIALS _____

CUSTOMER INITIALS _____



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PO Box 1476 · Fargo, ND 58107-1476
1622 Main Avenue · Fargo, ND 58103
o: 701-297-9696 f: 701-297-9696

PROPOSAL

Proposal #: 78625

Item 3.

Proposal Date: 04/05/22
Customer #: CRM039098
Page: 2 of 3

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

TOTAL PROPOSAL AMOUNT: **\$1,095.55**

TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION

(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS) Credit & Debit Card Transactions will be charged a 3.5% Transaction Fee.
Indigo Signs accepts Checks, ACH, Credit Cards and Debit Cards.

THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING OR TAX UNLESS SPECIFICALLY STATED.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

TERMS AND CONDITIONS

1. UPON DEFAULT IN THE PAYMENT OF ANY SUMS HEREIN AGREED, INDIGO SIGNS - Sauk Rapids MAY, AT ITS OPTION, DECLARE THE ENTIRE BALANCE PRICE FULLY DUE AND PAYABLE WITHOUT FURTHER NOTICE TO CUSTOMER; AND WHEN DECLARED, CUSTOMER AGREES TO PAY INTEREST ON SAID BALANCE, WHEN DECLARED DUE AT THE RATE OF 1.5% PER MONTH. CUSTOMER FURTHER AGREES TO PAY ALL REASONABLE COSTS OF COLLECTION OF SAID BALANCE INCURRED BY THE COMPANY, INCLUDING ATTORNEY'S FEES.
2. BOTH PARTIES HERETO AGREE THAT THE TITLE TO SAID ELECTRICAL SIGN SHALL REMAIN IN THE COMPANY UNTIL PAID FOR IN FULL, BUT AFTER DELIVERY TO THE CUSTOMER ALL OF DAMAGE FROM FIRE OR OTHER CAUSES AFTER SAID DELIVERY SHALL BE ASSUMED BY SAID CUSTOMER AND WILL NOT AFFECT THE RIGHTS OF THE COMPANY TO ENFORCE OF THE PURCHASE PRICE THEN UNPAID.
3. IT IS FURTHER AGREED BY BOTH PARTIES THAT ALL PROVISIONS IN REGARD TO THE PROJECT ARE CONTAINED IN WRITING HEREIN.
4. ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL BE BINDING UPON ANY SUCCESSORS, ASSIGNEES OR OTHER LEGAL REPRESENTATIVES OF THE RESPECTIVE PARTIES BUT NO ASSIGNMENT SHALL BE MADE BY THE CUSTOMER WITHOUT THE CONSENT IN WRITING THE COMPANY UNLESS FULL PAYMENT OF THE TOTAL CONSIDERATION HAS BEEN MADE.
5. INDIGO SIGNS - Sauk Rapids SHALL SECURE ALL NECESSARY PERMITS FROM THE BUILDING OWNER, AND/OR OTHERS WHOSE PERMISSION IS REQUIRED FOR THE INSTALLATION OF THE SIGN AND SAID SHALL BE LIABLE FOR ANY OBSTRUCTION OF DELIVERY DUE TO DELAY IN OBTAINING SUCH PERMISSION, AND IF CUSTOMER EXECUTES THIS CONTRACT OF SALE WITHOUT EVER OBTAINING PERMISSION FROM PARTY OR PARTIES NECESSARY FOR THE INSTALLATION OF SAID SIGN, THEN HE PURCHASES SAME AND IS BOUND TO THE TERMS AND CONDITIONS OF THIS CONTRACT AS THOUGH HE HAD OBTAINED SAID PERMISSION AND HE AGREES TO RELIEVE THE COMPANY FROM ANY LIABILITY FOR ITS FAILURE WITHIN 10 DAYS OF DELIVERY TO ERECT OR INSTALL SAID SIGN.
6. CUSTOMER AGREES TO PROVIDE SERVICE FEED WIRE OF SUITABLE CAPACITY AND APPROVED TO LOCATION OF DISPLAY IN ADVANCE OF INSTALLATION, AND MAKE CONNECTION THEREOF TO DISPLAY.
7. WHEN PIER DRILLING IS NECESSARY, THE COMPANY WILL CONTACT DIG TESS TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT ROCK IS ENCOUNTERED IN THE DRILLING PROCESS, TO THE POINT WHERE SPECIAL EQUIPMENT IS REQUIRED, ADDITIONAL MONIES MAY BE REQUESTED IN WRITING BY THE COMPANY.
8. ALL PRODUCTS MANUFACTURED BY THE COMPANY ARE GUARANTEED AGAINST DEFECTIVE PARTS, MATERIALS AND WORKMANSHIP, FOR A PERIOD OF TWO YEARS (2) YEARS, WITH EXCEPTION OF INCANDESCENT AND FLUORESCENT LAMPS AS THEY WILL BE GUARANTEED FOR 60 DAYS FROM INSTALL DATE. LED LIGHTING AND POWER SUPPLIES WILL BE COVERED FOR AN ADDITIONAL 2 YEARS, EXCLUDING LABOR TO REPLACE THE COMPONENTS. LED ROPE LIGHTING WILL HAVE A 1 YEAR WARRANTY FOR COMPONENTS AND 90 DAYS FOR LABOR. THE COST OF LABOR WILL BE CHARGED AT STANDARD INDIGO SIGNWORKS HOURLY RATES FOR REPLACEMENT AND TRAVEL. THIS WARRANTY DOES NOT APPLY TO VANDALISM, MISUSE, OR ACTS OF GOD.

COMPANY INITIALS _____

CUSTOMER INITIALS _____



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PROPOSAL

Proposal #: 78625

Item 3.

Proposal Date: 04/05/22
Customer #: CRM039098
Page: 3 of 3

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 30 DAYS.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: _____

DATE: _____

ACCEPTED BY: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

COMPANY INITIALS _____

CUSTOMER INITIALS _____

PARID: 26-30-24-31-0110

RODENGEN DOUGLAS & MICHELE

4755 UNIVERSITY AVE NE

Parcel

Tax Year:	2022
Active/Inactive:	Active
Property Address:	4755 UNIVERSITY AVE NE
City State Zip:	COLUMBIA HEIGHTS MN 55421
Multiple Addresses:	No
NBHD:	CH-C/I -
Class:	233 – 3a COMMERCIAL PREFERENTIAL
Record Type:	ABSTR
Property Use Code:	3410 – COMMERCIAL / GOLF COURSE-IMPROVED
Acres	
Lot Size	W75*130
Plat	34448-ROSLYN PARK
Lot/Unit	29
Block/Tract/Outlot	21
Sect-Twp-Range-Qtr/Qtr	- - -
Tax District:	19 - 14013I
Town/City	0500-COLHEIGHTS
School District:	0013-COLHTSSD13
Commissioner District:	04 – Mandy Meisner
TIF Project #:	-
DNR Water Ind:	N – NONE
Resd Year Built:	
Comm Year Built:	1940

Current Owner

Name:	RODENGEN DOUGLAS & MICHELE
In Care Of:	
Owner Address:	1711 PENNSYLVANIA AVE N
City State Zip:	GOLDEN VALLEY MN 55427-0000
% Owned:	100%
Owner Type Code 1:	O – OWNER

All Owners

Ownership Type	Name	Address
O – OWNER	RODENGEN DOUGLAS & MICHELE	1711 PENNSYLVANIA AVE N GOLDEN VALLEY MN 55427-0000

Parcel Status

Delinquent	No
In Redemption	No
Forfeiture Parcel	No
Payment Contract	No
In Bankruptcy	No
Homestead	No
Relative	None
Senior Deferral	No
Use Program	None
Petition Date	
MH Park Name	
MH Pad #	

Legal

Legal	LOTS 29 & 30, BLK 21, ROSLYN PARK EX RD; SUBJ TO EASE OF REC
-------	--

Legal Description	LOTS 29 & 30, BLK 21, ROSLYN PARK EX RD; SUBJ TO EASE OF REC
-------------------	--

THE CITY OF COLUMBIA HEIGHTS

COMMUNITY
DEVELOPMENT

FACADE IMPROVEMENT GRANT PROGRAM

FOR OFFICE USE ONLY:

DATE RECEIVED:	AMOUNT REQUESTED:
DATE REVIEWED:	TAX ID NUMBER:

PROPERTY OWNER INFORMATION

☐ Check if Applicant

Name: Schiele Properties LLC Year Purchased: 2021
 Address: 4457 University Ave NE Columbia Heights MN 55421
 Telephone: 763-571-9969 Email Address: SchieleAutoRepairLLC@gmail.com

BUSINESS INFORMATION

☐ Check if Applicant

Business Name: Schiele Auto Repair LLC dba Lowell's Auto Repair
 Primary Contact: Lee Schiele
 Address: 4457 University Ave NE Columbia Heights MN 55421
 Telephone: 763-571-9969 Email Address: SchieleAutoRepairLLC@gmail.com
 Type of Business: Auto Repair

Check the appropriate type of ownership:

☐ The business owns the property

☒ The business leases the property

PROPOSED IMPROVEMENTS

Describe the Storefront Façade Improvements:

New Metal Siding on Second Story

Describe any other improvements, if applicable:

* Other - New Second Story Windows, Paint Entire Building,
New Awning, New lot lights
 * Not included in Grant Request

Estimated Cost of Improvements: 18988

Have you engaged the services of a Contractor, Designer, or Architect:

☒ Yes ☐ No

Would you be able to complete the improvements this year:

☒ Yes ☐ No

Would you allow the placement of surveillance cameras on your property or business:

☒ Yes ☐ No

APPLICATION PROCESS

1. The following documents must accompany a completed application:

- Proof of property ownership or lease. — *listed on County Tax Site*
- Written consent from the property owner giving permission to conduct the façade improvements.
- Color photographs of existing storefront façade conditions.
- Two or more competitive proposals from contractors.
- Other supporting documentation deemed necessary by the Columbia Heights Economic Development Authority (the "EDA"), the Columbia Heights Police Department, or the Applicant.

2. Process after application submission:

- A meeting will take place to go over the submitted improvement proposal to discuss grant expectations and to address grant concerns.
- The grant recipient or its contractor must commence the improvements sixty (60) days after an approved Grant Agreement.
- After façade improvements are complete, the grant funds will be disbursed for reimbursement to the applicant after all of the following pieces of information have been submitted: Proof of Final Inspection by the Building Official or his or her designee, A copy of the Final Invoice Received from Contractor, Photographs of improvements, Proof of Payment to the Contractor (i.e. receipt, invoice, etc.)

APPLICANT ACKNOWLEDGEMENTS

- The Applicant shall hold the EDA, its officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the Grant Program or its Application, including but not limited to, any legal or actual violations of any State or Federal laws.
- The Applicant recognizes and agrees that the EDA retains absolute authority and discretion to decide whether or not to accept or deny any particular Grant Application, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Grant Application are incurred by the Applicant at its sole risk and expense.
- The Applicant acknowledges that they have read the Façade Improvement Grant Program and Design Guidelines, and understands that if the proposal is approved, they will make the above referenced improvements to the property within the specific time allowed. Additionally, if identified by the Police Department that an Applicant qualifies for the installation of surveillance cameras, the Applicant shall be required to allow the City to place surveillance cameras on the front façade of certain buildings.

The undersigned, a duly authorized representative of the Applicant, hereby certifies that the foregoing information is true, correct, and complete as of the date hereof and agrees that the Applicant shall be bound by the terms and provisions herein.

Lee Schiel, member, Schiel Auto Repair LLC

APPLICANT'S SIGNATURE

3-22-22

DATE

Lee Schiel, member, Schiel Properties LLC
 PROPERTY OWNER'S SIGNATURE

3-22-22
 DATE

PROGRAM OVERVIEW

In a collaborative effort with the Columbia Heights Police Department (the "CHPD"), the Columbia Heights Economic Development Authority (the "EDA") offers a Façade Improvement Grant Program (the "Grant Program"). The purpose of the Grant Program is to encourage businesses and commercial property owners to revitalize, rehabilitate, and restore exterior store fronts, but also for the CHPD to provide monitored surveillance in the City to reduce the incident rate of criminal activity, as well as increase business vitality and economic performance. The Grant Program reimburses businesses or commercial property owners for eligible improvements up to fifty percent (50%) of the total project cost; for a maximum reimbursement of \$5,000. Moreover, if determined by the CHPD that an exterior surveillance system is warranted, the EDA will install surveillance equipment to monitor adjacent businesses and properties, as well as parks and open spaces.

ELIGIBLE APPLICANTS

Applicants must be an owner of a commercial property, a commercial tenant with approval from the property owner(s), or a 501(c)(3) organization in the City of Columbia Heights (the "City") located along 37th Avenue NE, 37th Place NE, 40th Avenue NE, University Avenue NE, or Central Avenue NE between 37th and 47th Avenue NE. Applicants must be in good standing with the City, including but not limited to, legally operating with proper licensure; and current on property taxes, utility bills, and special assessments.

ELIGIBLE FAÇADE IMPROVEMENTS

Façade improvements must be visible from a public street, completed by a licensed contractor, and comply with one or more of the following eligible façade improvements:

- Architectural Improvements
- Canopy or Awning Installation or Repair
- Exterior lighting
- Exterior Painting, Re-siding, or Professional Cleaning
- Green Façade Improvement (i.e. Living Wall, ecofriendly [non-VOC] paint, reclaimed wood, etc.)
- Installation of New or Renovated Attached Signage (Excluding LED)
- Masonry Repairs or Tuck-pointing
- Replacement of Windows and Doors
- Restoration of Exterior Finishes and Materials
- Any other exterior façade improvement physically attached to the primary structure approved by the EDA

Please note: Labor costs of a contractor, including necessary design work are eligible costs for reimbursement through the Grant Program. Ineligible costs include, but are not limited to, new construction, interior renovations, repair or replacement of a roof, improvements to an alley façade, improvements started prior to receiving a signed grant agreement from the EDA, and any other improvements not listed above.

EXTERIOR SURVEILLANCE SYSTEM IMPROVEMENTS

The CHPD shall review all Grant Program applications submitted to determine if the installation of an exterior surveillance system is warranted. If it is determined that an exterior surveillance system is warranted, the applicant will then be required to enter into a Lease Agreement with the EDA. The Lease Agreement will allow the EDA to (1) install security cameras on the exterior of the primary structure; (2) install recording equipment

inside of the primary structure in a locked and secured location to prevent destruction or tampering; and (5) allow for annual maintenance inspections for a period of five (5) years. All surveillance system equipment shall be installed by a consultant selected by the EDA, and reviewed by the CHPD. Since specifications of the surveillance system equipment may vary based on desired coverage, configuration, and size of the commercial property, the following are minimum specifications to be installed:

Cameras:

- IP - Enabled
- Ability to operate in all resolutions up to HDTV 720p/ 1MP
- Ability to record thirty (30) frames per second
- Capable of recording optimal images in all lighting conditions
- Vandal-resistant
- Weather-proof in extreme temperatures from -40° to 131 °F

Network Video Recorder:

- Sufficient memory to retain data from all cameras for a period of fifteen (15) days
- Capacity to deliver thirty (30) frames per second, per camera
- Ability to produce a DVD-R copy of desired data

APPLICATION PROCESS

1. Applications will be open and accepted until annual allocation of funding is exhausted.
2. Grants will be awarded, and applicants will be notified via email correspondence. A Grant Agreement and if necessary a Lease Agreement for the exterior surveillance system must be approved and signed before commencement of any improvements. Please be sure to obtain all necessary Building Permits.
3. Upon being awarded, a meeting will be established to go over the submitted improvement plan to discuss grant expectations and to address grant concerns.
4. The grant recipient or its contractor must commence the improvements sixty (60) days after an approved Grant Agreement. The façade improvements must be completed within six (6) months after the issuance of the necessary Building Permits.
5. After façade improvements are complete, the grant funds will be disbursed for reimbursement to the applicant after all of the following pieces of information have been submitted:
 - a. Proof of Final Inspection by the Building Official
 - b. A Copy of the Final Invoice Received from the Contractor
 - c. Before and After Photographs
 - d. Proof of Payment to the Contractor (i.e. receipt, invoice, etc.)

ADDITIONAL INFORMATION

Required Application Materials:

- A complete application sent to the attention of the Columbia Heights Economic Development Authority at following location: **590 40th Ave NE, Columbia Heights, MN 55421**
- Clear and colored BEFORE photographs of exterior building
- A detailed improvement plan of new exterior façade improvements including design (sketches), color scheme, materials, project execution timeline, and overall budget for plan
- Proof of good standing with the City
- Submit 2 or more competitive proposal from licensed and bonded contractors. These proposals should give detailed information about the work to be done, the costs, and the project completion schedule. Any contractor that has submitted a competitive detailed estimate may be used. Contractors cannot be changed unless new proposals have been submitted and approved by the EDA.

DESIGN GUIDELINES

This Design Guidelines outline the standards, which must be followed when renovating buildings using a façade grant. These design guidelines take into consideration a building's historic significance in determining what would be appropriate treatment and the overall vision for the City. Architectural styles are diverse, from historic commercial or Mediterranean Revival to 20th century modern. The vision for the district is a commercial area that highlights the historical nature of Columbia Heights that stays in touch with dynamic changes of the City and is always pedestrian-friendly.

FAÇADE IMPROVEMENTS ENCOURAGED

Windows & Doors:

- Window and door openings shall comprise at least 30% of the area of the ground floor of the primary street façade
- No tinted windows, only clear glass
- Windows and doors free of clutter and obstructions, allowing clear views between the business and the street

Historical Preservation:

- Historic building repair or replacement should match current design of building
- Stay traditional to the character of the building
- Maintain similar color scheme

Structure & Materials:

- Use durable materials such as brick, stone, stucco, etc.
- The base (ground floor) should appear visually distinct from the upper stories of the building

Painting & Lighting:

- Unpainted brick stay unpainted, previously painted masonry may be painted
- Use of non-VOC paint encouraged
- No more than two principal colors (neutral or muted colors like browns, grays, dark blue) may be used on a façade or individual storefront
- Bright or primary colors should be used only as accents
- Spot or flood lighting to highlight the architectural detailing of a building should be inconspicuous and blend with the wall on which it is mounted
- Lighting recessed doorways is encouraged
- Energy saving light bulbs encouraged
- Light fixtures that complement the entire façade

Awnings/Signage:

- Attach awnings to the building at or below the lower edge of the sign band
- Awnings made of canvas and waterproof cloth designed to resist fading and tearing
- Colors that coordinate with the building and area

- Awning that's proportional to the building
- Awnings with thin profiles that do not obscure the building and storefront

Signs:

- Projecting/hanging signs: are double-sided and project from a building over the sidewalk
- Wall signs: are attached to the primary façade and best viewed looking straight at the building from across the street
- Are encouraged to be rectangular shaped
- Type fonts and colors that legible from a distance

FAÇADE IMPROVEMENTS PROHIBITED

- Covering, obscuring, or removing cornices, trim, or other architectural details
- Alterations that have no historical basis for historical buildings
- Covering brick or stone with vinyl, aluminum, or wood siding
- Sandblasting brick, which removes a protective exterior
- Reducing existing window size to accept standard residential window sizes
- Replacing windows with wall surface, wood, metal, or other materials
- Rigid materials like aluminum, vinyl, fiberglass, asphalt, or plastics that are sensitive to weather conditions
- No lights should move, flash or make noise
- Signs that are: blocking storefront windows, too large, small font making it difficult to read, using banners as permanent signage

Façade Grant Application

Lee Schiele, Member, Schiele Properties LLC agrees to the proposed improvements to the property at 4457 University Ave NE, Columbia Heights MN 55421.

Improvements: New Siding on the second story.

Lee Schiele, Member, Schiele Properties LLC

Lee Schiele

3-25-22

Lee Schiele, Member, Schiele Auto Repair LLC

Lee Schiele

3-25-22









Honest Exteriors
 4737 County Road 101 #207
 Minnetonka, MN 55345
 Phone: 612-800-6580
 Fax: 612-230-3983

Steel Siding Estimate

04/13/2022

Company Representative
 Chris Stinton
 Phone: (612) 800-6578
 cstinton@honestexteriors.com

Lee Schiele
AutoCare Center
 4457 University Avenue Northeast
 Minneapolis, MN 55421
 (651) 283-5337

Job: Lee Schiele

Siding Section

ADDITIONAL INFORMATION:

- ✓ Remove existing down to sheathing.
- ✓ Re-nail any loose wood. If bad or rotten wood/buffalo board is discovered, it will be replaced at a price of \$100 per sheet.
- ✓ Will take photos of any rott or challenging areas.
- ✓ Clean up all job related debris
- ✓ Provide 10 YEAR Workmanship warranty.
- ✓ Permit cost will be added to the final invoice with a 20% Admin fee.
- ✓ If lights don't have a junction box or need box work, an additional \$200 will be added per light.
- ✓ All estimates have a guaranteed price for 30 days.

- 1 Separate front section would be an additional \$2,600
- 2 Upper wall with failing roof membrane will be stopped in a straight line about 12" higher then membrane.
- 3 Owner will take care of detaching lights and awning.

- Many financing options are available at no cost.

Siding Labor - Tear off & Install

- Siding - House wrap
- Additional Ladder Jacks Labor
- Dumpster- Large- Approx 4-7 tons of debris
- No access/Labor to carry to Dumpster
- Siding - Steel

Materials

- EDCO Steel-Kore Vertical Siding - Entex - 12" (10')
- EDCO Steel Starter Strip (10')
- EDCO Steel J-Channel - 5/8" (12')
- EDCO Steel-Kore Undersill Trim - 5/8" (12')
- Edco Steel Outside Corner Post Cap - Entex Painted (12')
- EDCO Steel Entex Finish Trim - 3/4" (12')
- EDCO Entex Painted Aluminum Trim Coil - 24"x50'
- EDCO Snap-On Steel Outside Corner Post Cap - 29GA - 3 1/4" (12')

Accessories

- OSI Quad Sealant - Color Code 425
- Siding Nails 2" (50# BOX)
- Trim Nails

Generic Stainless Steel Staples 1/2" x 5/16"

Accessories Touch-up Paint 1 QT

Economy House Wrap - 9' x 100'

Economy Tape 1-7/8" x 164'

DuPont Tyvek FlexWrap NF Flashing - 6"x75'

Item 3.

\$16,923.21

Windows Section

ADDITIONAL INFORMATION:

- ✓Remove existing.
- ✓Will take photos of any rott or challenging areas.
- ✓Clean up all job related debris.
- ✓Provide 10 YEAR Workmanship warranty.
- ✓Permit cost will be added to the final invoice with a 20% Admin fee.
- ✓Any rotted framing or wood will have to be charged at \$14/ LF or \$100 per 4x8 ft sheet.
- ✓Will confirm with city if we need to test for any paint behind old window or window wrap (additional cost may be incurred if so)
- ✓All estimates have a guaranteed price for 30 days.
- ✓Can't guarantee paint line changes. Client is responsible for paint touch ups.

Extra Information:

Customer is responsible for any smoke or CO2 detector upgrade necessary by code to pass the permit. If HE then performs this work it will be billed on the final invoice at \$75/hr plus materials.

1 No dumpster included as siding one would be used.

► Many financing options are available at no cost.

Labor

Remove and Replace Full Frame

Caulking All Units

Interior Caulking

Includes Caulking and install

Labor Cost for 2 Story

1 Jamb and Casing

Materials

Target Vinyl Full frame Sliders White

366 Neat Low E, Argon Double pane, Clear, Lifetime, Non Prorated Warranty is the Best Available and is transferable to the second property owner. Includes Lifetime Glass Breakage. Heavy-Duty, Solid Vinyl Construction .080" – .085"

Window Wrap Flex - 9"x50'

OSI VOC Quad Sealant (10 oz)

Nails, Fiberglass, and Spray foam

\$3,651.43

TOTAL

\$20,574.64

Minnetonka Office
601 Carlson Parkway Suite 1050
Minnetonka, MN 55305
Office: 763-200-6064



Edina Office
5201 Eden Ave. Suite 300
Edina, MN 55436
Office: 612-222-5838

GC License # BC780076

EPA # NAT-F222892-1

Owner Lee Schiele	Home Phone	Date 11/16/2021
Address 4457 University Ave. NE	Cell Phone 651-283-5337	
City, State, Zip Columbia Heights, MN 55421	Owner Email Schieleautorepairllc@gmail.com	
Project Manager Jake Iskierka	PM Phone 763-228-0324	PM Email Jake@10kmn.com
		Year Built

Estimate

Remove existing vertical wood siding on entire building and replace with new Edco vertical board and batten steel siding. Color to be selected by client prior to ordering materials.
 Includes installation of new house wrap and also proper flashings as required by code.
 Does not include any repairs or replacement of rotten or damage sheathing or framing.
 Does not include removal or reinstallation of roof perimeter flashing.
 Electrical repairs needed to replace siding to be done by others.
 Dumpster fees and disposal are included in this estimate.

Total Cost (Includes Cash/Check Discount) = \$18,988.20

Remove and replace 2 upper level windows on front and left elevation of building. New windows to be Hayfield white vinyl windows. Includes proper installation to meet manufacturer guidelines and code requirements.

Total Cost (Includes Cash/Check Discount) = \$5,792.36

NOTE: Permit fees will be paid as incurred and added to client's final invoice.

NOTE: Lead times on materials may be extended due to raw material shortages in our industry so arrival of materials is unclear at this time and will not be able to be confirmed until materials are ordered.

Total Estimate Amount: \$ 24,780.56

***Pricing is subject to change at any time due to the volatility of our current market conditions.**

Estimate is valid for 30 days

PARID: 35-30-24-21-0098
SCHIELE PROPERTIES LLC

4457 UNIVERSITY AVE NE

Parcel

Tax Year:	2022
Active/Inactive:	Active
Property Address:	4457 UNIVERSITY AVE NE
City State Zip:	COLUMBIA HEIGHTS MN 55421
Multiple Addresses:	No
NBHD:	CH-C/I -
Class:	233 – 3a COMMERCIAL PREFERENTIAL
Record Type:	ABSTR
Property Use Code:	3410 – COMMERCIAL / GOLF COURSE-IMPROVED
Acres	
Lot Size	W119*120
Plat	33365-COLUMBIA HEIGHTS ANNEX
Lot/Unit	28
Block/Tract/Outlot	20
Sect-Twp-Range-Qtr/Qtr	- - -
Tax District:	19 - 14013I
Town/City	0500-COLHEIGHTS
School District:	0013-COLHTSSD13
Commissioner District:	04 – Mandy Meisner
TIF Project #:	-
DNR Water Ind:	N – NONE
Resd Year Built:	
Comm Year Built:	1955

Current Owner

Name:	SCHIELE PROPERTIES LLC
In Care Of:	
Owner Address:	5454 ERICKSON RD
City State Zip:	MOUNDSVIEW MN 55112-0013
% Owned:	100%
Owner Type Code 1:	O – OWNER

All Owners

Ownership Type	Name	Address
O – OWNER	SCHIELE PROPERTIES LLC	5454 ERICKSON RD MOUNDSVIEW MN 55112-0013

Parcel Status

Delinquent	No
In Redemption	No

Forfeiture Parcel	No
Payment Contract	No
In Bankruptcy	No
Homestead	No
Relative	None
Senior Deferral	No
Use Program	None
Petition Date	
MH Park Name	
MH Pad #	

Legal

Legal	COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS,ANOKA COUNTY, MINNESOTA LOTS 28 29 & 30 BLK 20 COL HTS ANNEX
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Legal Description	COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS,ANOKA COUNTY, MINNESOTA LOTS 28 29 & 30 BLK 20 COL HTS ANNEX
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FAÇADE IMPROVEMENT GRANT AGREEMENT

THIS FAÇADE IMPROVEMENT GRANT AGREEMENT (“**Agreement**”), dated this _____ day of _____, 2019 (the “**Effective Date**”), is entered into by and between [PROPERTY OWNER] a Minnesota [ENTITY TYPE] (the “**Grantee**”), and the Columbia Heights Economic Development Authority (the “**EDA**”).

RECITALS

WHEREAS, Grantee is [the owner of] [a tenant at] certain Property located at _____ in the City of Columbia Heights (the “**City**”), Anoka County, Minnesota, and legally described in Exhibit A hereto (the “**Property**”);

WHEREAS, the EDA, in cooperation with the City and its police department, has instituted a Façade Improvement Grant Program (the “**Program**”) for the purpose of revitalizing existing store fronts, increasing business vitality and economic performance, and decreasing criminal activity;

WHEREAS, as part of the Program, the EDA has proposed to make grants of money in the maximum amount of \$5,000.00 per parcel of real property, to property owners, tenants, or nonprofit organizations, in order to revitalize, rehabilitate, and restore exterior store fronts within the Central Business District in the City (the “**CBD**”), increase business vitality and economic performance in the CBD, and in certain instances, to provide monitored surveillance within the CBD; and

WHEREAS, Grantee desires to participate in the Program, on the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the premises and of the agreements hereinafter contained, the parties agree as follows:

1. Property Improvements: Grantee agrees to complete the improvements at the Property that are identified on Exhibit B attached hereto (the “**Improvements**”), subject to the following terms and conditions:
 - a. If requested by the EDA, Grantee shall provide plans and specifications to the EDA, detailing the Improvements to be constructed (the “**Plans**”). If Grantee wishes to revise the Plans, Grantee must submit the revised Plans to the EDA at the address provided herein. The EDA shall give written notice of its approval or disapproval of the revisions to the Plans, and if the EDA does not give such written approval or disapproval within ten (10) business days after receipt of Grantee’s revised Plans, the EDA shall be deemed to have approved the revisions to the Plans.
 - b. The Improvement shall be constructed consistently with the Plans, as the same may be revised pursuant to Section 1(a) herein. The cost to complete

construction of the Improvements shall be defined as the “**Improvement Costs.**” The Improvements shall be completed in a first-class manner, consistent with the Plans, if any, and in compliance with all applicable laws, rules, and regulations. Grantee shall obtain all required permits and approvals from the City and any other governing authority with jurisdiction over the Property related to the construction of the Improvements. The out-of-pocket costs for such permitting and approvals shall be the responsibility of Grantee, provided the same shall be included in the definition of “Improvement Costs,” and subject to the provisions of Section 2 of this Agreement.

- c. Grantee agrees to commence the Improvements within sixty (60) days following the Effective Date, and to complete the Improvements within six (6) months following the issuance of all necessary building permits, but in no event later than eight (8) months following the Effective Date.
2. Payment of Grant Funds: Grantee shall be responsible for making initial payment to all contractors involved in the construction of the Improvements. Upon final completion of the Improvements, Grantee shall make a written request to the EDA for reimbursement of one-half (1/2) of the actual Improvement Costs incurred by Grantee, but in no event shall the reimbursement exceed Five Thousand Dollars (\$5,000.00). The written request shall include:
- a. Proof of final inspection of the Improvements by the City building inspector;
 - b. Before and after photographs of the Property, reflecting the Improvements made (as well as follow-up transmission of electronic files of such photographs), and reflecting that the Improvements were completed consistently with any approved Plans;
 - c. A copy of the final invoice(s) received from the contractor(s) who completed the Improvements; and
 - d. Proof of payment of invoice(s) that comprised the Improvement Costs.

Following Grantee’s written request for reimbursement, Grantee shall cooperate with the EDA in delivering to the EDA such follow-up information as is reasonably requested by the EDA in order to review the Improvements and Improvement Costs reimbursement request. Within twenty-one (21) days following receipt of Grantee’s written request for reimbursement of Improvement Costs, the EDA shall: (i) make payment of the reimbursement, (ii) send Grantee written explanation of such other items of information as are needed by the EDA to evaluate the reimbursement request, or (iii) send Grantee written explanation of the EDA’s reasons for denial of repayment of any of Grantee’s requested reimbursement.

3. Liability for Improvements: Neither the City nor the EDA shall in any event be liable to the Grantee, nor to any of its agents, employees, guests or invitees at the Property for, and the Grantee shall indemnify, save, defend, and hold harmless the City and the EDA from, any claims or causes of action, including attorney’s fees incurred by the City or the EDA, arising from defect or claimed defect of any of the Improvements,

or arising from any action of the City or the EDA under this Agreement. This section shall survive the termination or expiration of this Agreement.

4. Written Notice: Wherever any notice is required or permitted hereunder, such notice shall be in writing. Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered when actually received by the designated addressee or regardless of whether actually received or not, when deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the parties hereto at their respective addresses, as set forth below, or at such other address as they may subsequently specify by written notice.

<u>If to the EDA:</u>	<u>If to Grantee:</u>
Columbia Heights EDA Community Development Department 590 40 th Avenue N.E. Columbia Heights, MN 55421	_____ Attn: _____ _____ _____

5. Captions; Choice of Law; Etc. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement. This Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the subject matter contained herein. There are no verbal agreements that change this Agreement. This Agreement binds and benefits the parties hereto and their successors and assigns. This Agreement has been made under the laws of the State of Minnesota, and such laws will control its interpretation.

[Signatures to Appear on Following Page]

IN WITNESS WHEREOF, Grantee and the EDA have signed this Agreement as of the day and year first above written.

GRANTEE:

[_____]

a [_____]

By: _____

Name: _____

Its: _____

Date: _____

EDA:

COLUMBIA HEIGHTS ECONOMIC
DEVELOPMENT AUTHORITY

By: _____

Name: _____

Its: _____

Date: _____

EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

EXHIBIT B

PROPERTY IMPROVEMENTS SUBJECT TO 50% REIMBURSEMENT

AGREEMENT AND GRANT OF LICENSE

THIS AGREEMENT AND GRANT OF LICENSE (“**Agreement**”), dated this _____ day of _____, 2018 (the “**Effective Date**”), is entered into by and between [PROPERTY OWNER] a Minnesota [ENTITY TYPE] (the “**Owner**”), and the City of Columbia Heights, a Minnesota municipal corporation (the “**City**”).

RECITALS

WHEREAS, Owner is the owner of certain Property located at _____ in the City of Columbia Heights, Anoka County, Minnesota, and legally described in Exhibit A hereto (the “**Property**”);

WHEREAS, the Columbia Heights Economic Development Authority (the “**EDA**”), in cooperation with the City and its police department, has instituted a Façade Improvement Grant Program (the “**Program**”) for the purpose of revitalizing existing store fronts, increasing business vitality and economic performance, and decreasing criminal activity;

WHEREAS, as part of the Program, the City has proposed to place surveillance cameras on the front façade of certain buildings whose owners have elected to participate in the Program, and in connection with the placement of such surveillance cameras, house electronic recording equipment on the interior of said buildings (the “**Surveillance**”); and

WHEREAS, Owner, or a tenant of the Property, desires to participate in the Program and desires to have the Property host Surveillance equipment for the improvement of public safety in and around the Property.

NOW, THEREFORE, in consideration of the premises and of the agreements hereinafter contained, the parties agree as follows:

1. Grant of License: Subject to the terms of this Agreement, Owner hereby grants a license to the City for ten (10) years, commencing on _____, 2018, and expiring on _____, 2028 (the “**License Term**”), over the area of the façade of the Property described or depicted on Exhibit B hereto, together with space inside of the building located on the Property (the “**Building**”) for the housing of

electronic recording equipment, as described or depicted on Exhibit B hereto (collectively, the “**License Area**”), for the following purposes:

- a. The City shall have the exclusive right subject to the terms of this Agreement to install, operate, maintain, repair and replace, all as deemed necessary by the City, the Surveillance equipment in the License Area.
 - b. Though the City shall have the exclusive right to use the License Area within the Building, the City shall give the Owner reasonable advance notice before it accesses the License Area inside of the Building. “Reasonable advance notice” for purposes of this paragraph shall take into account the facts and circumstances giving rise to the City’s needing to enter the Building to access the License Area.
 - c. The City, and its agents and employees, shall have rights of ingress and egress throughout such portions of the Property as are reasonably necessary to access the License Area for the purpose of accessing the Surveillance equipment, subject to the provisions of Section 1(b) above, regarding interior areas of the Building.
2. License Fee: In consideration of the foregoing, including the Recitals to this Agreement, which are incorporated herein as an integral part of this Agreement, the City shall pay to Owner a one-time license fee of Ten Dollars (\$10.00) for the license granted hereunder.
 3. Maintenance and Repair: Owner shall at all times during the term of this Agreement keep the Property in commercially reasonable condition and repair, subject to ordinary wear and tear, and not permit through its own acts or the acts of its agents, employees, or invitees, damage to the Surveillance equipment or the License Area. Owner shall promptly report to the City any instance of damage to the Surveillance equipment or the License Area, regardless of causation. Any damage to the Surveillance equipment or License Area caused by Owner, or its agents, employees, guests or invitees (collectively, the “**Owner Parties**”), shall be repaired at the cost and expense of Owner; provided any such repairs shall be first approved by the City, and at the City’s election, done at the direction of the City.
 4. Damage to Property: Any damage to the Surveillance equipment other than that caused by any of the Owner Parties shall be repaired or replaced, if at all, solely at the discretion of the City and at the cost and expense of the City, provided, in no event shall the City’s failure or delay to so repair or replace the Surveillance equipment constitute a waiver by the City of its rights under this Agreement, and the City shall be permitted to continue or discontinue its use of the License Area for the uses granted hereunder at any time during the License Term.
 5. Utilities, Taxes, Expenses and Special Assessments: Owner shall be solely responsible for all real estate taxes, special property assessments, and utility expenses

for the Property. The City shall be permitted to connect its Surveillance equipment to an electrical power source at the Property, and such electrical power shall be provided at the Owner's expense, it being acknowledged that the Owner is benefiting from the improved public safety resulting from the Surveillance.

6. Termination of Agreement: This Agreement may not be terminated by the Owner prior to the expiration of the License Term. The City may terminate this Agreement for any reason or no reason, upon thirty (30) days written notice to the Owner. Upon the expiration of the License Term or earlier termination of this Agreement, the City shall remove all of the Surveillance equipment from the License Area, and shall make all reasonable efforts to cause minimal damage to the Property and License Area in so removing the Surveillance equipment.
7. Liability for Improvements: The City shall in no event be liable to the Owner, nor to any of Owner's agents, employees, guests or invitees at the Property for, and the Owner shall indemnify, save, defend, and hold harmless the City from, any claims or causes of action, including attorney's fees incurred by the City, arising from any action of the City under this Agreement. This section shall survive the termination or expiration of this Agreement.
8. Written Notice: Wherever any notice is required or permitted hereunder, such notice shall be in writing. Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered when actually received by the designated addressee or regardless of whether actually received or not, when deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the parties hereto at their respective addresses, as set forth below, or at such other address as they may subsequently specify by written notice.

<u>If to City:</u>	<u>If to Owner:</u>
City of Columbia Heights Community Development Department 590 40 th Avenue N.E. Columbia Heights, MN 55421	_____ Attn: _____ _____ _____

9. Covenant to Run with Land: This Agreement shall be binding in all respects upon the parties hereto, their respective successors and assigns, and the Property.
10. Captions; Choice of Law; Etc. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement. This Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the License granted herein. There are no verbal agreements that change this Agreement. This Agreement binds and benefits

the parties hereto and their successors and assigns. This Agreement has been made under the laws of the State of Minnesota, and such laws will control its interpretation.

[Signatures to Appear on Following Page]

IN WITNESS WHEREOF, Owner and the City have signed this Agreement as of the day and year first above written.

OWNER:

[_____]

a [_____]

By:_____

Name: _____

Its:_____

STATE OF MINNESOTA)

) ss.

COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2018, by _____, the _____ of _____, a Minnesota _____, who executed the foregoing instrument on behalf of said _____.

Notary Public

IN WITNESS WHEREOF, Owner and the City have signed this Agreement as of the day and year first above written.

CITY:

CITY OF COLUMBIA HEIGHTS
a Minnesota municipal corporation

By: _____
Donna Schmitt, Mayor

By: _____
Walter Fehst, City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2018, by Donna Schmitt and by Walter Fehst, respectively being the Mayor and City Manager of the City of Columbia Heights, a Minnesota municipal corporation, who executed the foregoing instrument on behalf of said municipal corporation.

Notary Public

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

EXHIBIT B

DEPICTION AND/OR DESCRIPTION OF THE LICENSE AREA

**ECONOMIC DEVELOPMENT AUTHORITY**

AGENDA SECTION	BUSINESS ITEMS
MEETING DATE	05/02/2022

ITEM:	Creation of the Fire Suppression Grant Pilot Program	
DEPARTMENT:	Community Development	BY/DATE: Mitchell Forney 4/27/22

BACKGROUND:

During the May 3rd, 2021, EDA Meeting, Community Development staff brought forth for discussion the possibility of a Fire Suppression Grant Program. At that meeting, staff discussed how the Minnesota Administrative Rules (Building Code) requires any change in use, expansion, remodel, or new construction of a commercial development to meet current fire suppression code requirements. On several occasions, Staff has interacted with constituents that are looking to bring new businesses into the City, but their projects have difficulties coming to fruition due to the high cost of installing fire suppression systems.

Therefore, staff has proposed the Fire Suppression Grant Pilot Program. This is a program seeking to assist businesses and property owners in partially alleviating the costs of installing fire suppression systems. After receiving positive feedback from the EDA, staff has moved forward and established the principal documents for the Fire Suppression Grant Pilot Program.

In summary, the Fire Suppression Grant Pilot Program is a reimbursement program like the EDA's Façade Improvement Grant Program. The Fire Suppression Grant Pilot Program reimburses qualifying applicants up to 50% of the project costs with a maximum of \$15,000 per grant. The geographic boundaries for program eligibility are the same as the current Façade Improvement Grant Program and are limited to commercial or mixed-use buildings. Improvements that are eligible include the following: design and engineering costs, construction and installation of a fire line from the main water line to the building, fire sprinkler system equipment/installation, and associated fire alarm systems/installation.

Staff recommends establishing the Pilot Program by using existing funds from the EDA's Redevelopment Fund 408. This fund currently serves as the revenue source for the Commercial Revitalization activities of the EDA, which includes the Façade Improvement Grant Program and the scattered site acquisition of single-family homes that are zoned commercially. Fund 408 has historically been replenished with approximately \$250,000 each year by the City's special HRA levy. However, in 2022, the City increased the levy amount to \$310,000 to provide additional funding for the various programs that are supported by Fund 408. To fund the Pilot Program, staff recommends setting aside \$45,000 to get through the rest of 2022 and all of 2023. This number represents the unused portion of the Façade Improvement Grant funds from the 2020 budget. In subsequent years, staff and the EDA can determine funding levels based upon the success of the program.

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2022-12, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2022-12, a resolution of the Economic Development Authority of Columbia Heights, Minnesota, approving the creation and implementation of the Fire Suppression Grant Pilot program.

ATTACHMENT(S):

1. Fire Suppression Grant Pilot Program Guidelines
2. Fire Suppression Grant Agreement
3. Resolution 2022-12

FIRE SUPPRESSION GRANT, PILOT PROGRAM

PROGRAM OVERVIEW

The Columbia Heights Economic Development Authority (the “EDA”) has created and now offers the **Fire Suppression Grant Pilot Program** (the “Grant Program”). As part of the City’s Business Retention and Expansion Strategy, the EDA has identified the need to bolster public safety and improve the commercial stock within the city. Setting out to encourage the revitalization, rehabilitation, and restoration of older, underutilized commercial spaces within the City of Columbia Heights (the “City”). Many of the older commercial structures throughout the City lack basic fire suppression systems or infrastructure for said systems. As new businesses seek to develop in the City, they are limited by code requirements for the installation of fire suppression systems. These improvements are very costly, making it difficult for small business to enter and utilize many of the City’s older and smaller commercial spaces. The Fire Suppression Grant Pilot Program seeks to assist businesses and property owners in partially alleviating the costs of installing fire suppression systems. This program, being initiated by the Community Development Department, shall be a pilot program for the remainder of 2022 and 2023.

The Grant Program reimburses businesses or commercial property owners for eligible improvements up to **fifty percent (50%)** of the total project cost; for a **maximum reimbursement of \$15,000**. The applicant is reimbursed once the improvements are completed in accordance with program guidelines. The building or business owner must apply for, be approved for, and sign a grant agreement before doing the work in order to receive the grant.

ELIGIBLE APPLICANTS

- Applicants must be an owner of a commercial property, a commercial tenant with approval from the property owner(s), or a 501(c)(3) organization in the City of Columbia Heights (the “City”) located along 37th Avenue NE, 37th Place NE, 40th Avenue NE, University Avenue NE, or Central Avenue NE between 37th and 47th Avenue NE.
- Applicants must be in good standing with the City, including but not limited to, legally operating with proper licensure, and current on property taxes, utility bills, and special assessments.
- No new construction will be considered under this program.
- The use of the building must be commercial or mixed-use
- Qualifying improvements must exceed \$1,000 (see eligible improvements below)

ELIGIBLE IMPROVEMENTS

Fire safety improvements must be completed by a licensed contractor and comply with all permitting and inspection requirements:

- Design & Engineering costs directly associated to the fire sprinkler system installation
- Construction and installation of a fire line from the main water line to the building
- Fire sprinkler system equipment/installation
- Associated fire alarm systems/installation in conjunction to a fire sprinkler system

Please note: Labor costs of a contractor, including necessary design work, are eligible costs for reimbursement but cannot exceed 10% of the construction costs.

Required Application Documents

Required Application Materials:

- A complete application sent to the attention of the Columbia Heights Economic Development Authority at the following location: **590 40th Avenue NE, Columbia Heights, MN 55421**
- Proof of ownership or signed letter from the property owner acknowledging the scope of work and giving the renter permission to apply for the grant and to complete the proposed work
- A detailed scope of work
- Electronic copy of drawings or designs
- Submit 2 or more competitive proposals from licensed and bonded contractors. These proposals should give detailed information about the work to be done, the costs, and the project completion schedule. Any licensed contractor that has submitted a competitive detailed estimate may be used. Contractors cannot be changed unless new proposals have been submitted and approved by the EDA.
- Other supporting documents may be requested by staff or the EDA.

APPLICATION PROCESS

1. Applications will be open and accepted until the initial allocation of funding is exhausted.
2. Upon the receipt of a complete application, Community Development Staff will review the planned project with the Building Official and Fire Department prior to bringing it before the EDA. During the review, Staff may request more information or documents related to the project
3. After the EDA's decision, applicants will be notified via email correspondence. A Grant Agreement must be approved and signed before commencement of any improvements.
4. Once the Grant Agreement is executed, the recipient of the grant may begin the project improvements. The Grantee is responsible for obtaining all necessary permits and inspections throughout the process.
5. The grant recipient or its contractor must commence the improvements sixty (60) days after an executed Grant Agreement. The project specified in the agreement must be completed within ten (10) months after the signing of the agreement.
6. Once the project is complete, the grant funds will be disbursed for reimbursement to the applicant after all the following pieces of information have been submitted:
 - a. Proof of Final Inspection by the Building Official and Fire Department
 - b. A Copy of the Final Invoice Received from the Contractor
 - c. Before and After Photographs
 - d. Proof of Payment to the Contractor (i.e. receipt, invoice, etc.)
 - e. Copies of all applicable permits

ADDITIONAL REQUIREMENTS

- Grants will only be awarded for projects that lead to the installation of a complete fully functioning fire suppression system. Installation of a main line attachment without an immediate plan for the installation of a fire suppression system is also prohibited.
- If costs exceed the original estimates or exceed the maximum of the program, the property owner or tenant will be responsible for the full amount of the excess. The EDA cannot reimburse more than the total amount specified in the Agreement.
- Any work commenced prior to the signing of the Grant Agreement will not be eligible for reimbursement funding.

FIRE SUPPRESSION GRANT AGREEMENT

THIS FIRE SUPPRESSION GRANT AGREEMENT (“**Agreement**”), dated this _____ day of _____, 2022 (the “**Effective Date**”), is entered into by and between [PROPERTY OWNER] a Minnesota [ENTITY TYPE] (the “**Grantee**”), and the Columbia Heights Economic Development Authority (the “**EDA**”).

RECITALS

WHEREAS, Grantee is [the owner of] [a tenant at] certain Property located at _____ in the City of Columbia Heights (the “**City**”), County of Anoka, State of Minnesota, and legally described in Exhibit A hereto (the “**Property**”);

WHEREAS, the EDA has instituted a Fire Suppression Grant Pilot Program (the “**Program**”) for the purpose of revitalizing existing commercial spaces, increasing business vitality, and bolstering public safety;

WHEREAS, as part of the Program, the EDA has proposed to make grants of money in the maximum amount of \$15,000.00 per parcel of real property to property owners, tenants, or nonprofit organizations in order to promote safety, attract new businesses, and revitalize commercial buildings within the City; and

WHEREAS, the Grantee desires to participate in the Program under the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the premises and of the agreements hereinafter contained, the parties agree as follows:

1. Fire Suppression Improvements: The Grantee agrees to complete the fire suppression improvements at the Property that are identified on Exhibit B attached hereto (the “**Improvements**”), subject to the following terms and conditions:
 - a. The Grantee shall provide plans and specifications to the EDA, detailing the Improvements to be completed (the “**Plans**”). If the Grantee wishes to revise the Plans, the Grantee must submit the revised Plans to the EDA at the address provided herein. The EDA shall give written notice of its approval or disapproval of the revisions to the Plans, and if the EDA does not give such written approval or disapproval within thirty (30) business days after receipt of the Grantee’s revised Plans, the EDA shall be deemed to have approved the revisions to the Plans.
 - b. The Improvement shall be constructed consistently with the Plans, as the same may be revised pursuant to Section 1(a) herein. The cost to complete construction of the Improvements shall be defined as the “**Improvement Costs**.” The Improvements shall be completed in a first-class manner, consistent with the Plans, if any, and in compliance with all applicable laws,

rules, and regulations. The Grantee shall obtain all required permits and approvals from the City and any other governing authority with jurisdiction over the Property related to the construction of the Improvements. The out-of-pocket costs for such permitting and approvals shall be the responsibility of the Grantee, provided the same shall be included in the definition of "Improvement Costs," and subject to the provisions of Section 2 of this Agreement.

- c. The Grantee agrees to commence the Improvements within sixty (60) days following the signing of the Agreement, and to complete the Improvements within ten (10) months, but may request a six (6) month extension provided there is demonstrated hardship.
2. Payment of Grant Funds: The Grantee shall be responsible for making initial payment to all contractors involved in the construction of the Improvements. Upon final completion of the Improvements, Grantee shall make a written request to the EDA for reimbursement of one-half (1/2) of the actual Improvement Costs incurred by the Grantee, but in no event shall the reimbursement exceed Fifteen Thousand Dollars (\$15,000.00). The written request shall include:
- a. Proof of all inspections of the Improvements by the City Building Official and Fire Department;
 - b. Before and after photographs of Improvements made (as well as follow-up transmission of electronic files of such photographs), and reflecting that the Improvements were completed consistently with any approved Plans;
 - c. A copy of the final invoice(s) received from the contractor(s) who completed the Improvements;
 - d. Proof of payment of invoice(s) that comprised the Improvement Costs; and
 - e. A copy of all applicable permit(s).

Following the Grantee's written request for reimbursement, the Grantee shall cooperate with the EDA in delivering to the EDA such follow-up information as is reasonably requested by the EDA in order to review the Improvements and Improvement Costs reimbursement request. Within twenty-one (21) days following the receipt of the Grantee's written request for reimbursement of Improvement Costs, the EDA shall: (i) make payment of the reimbursement, (ii) send the Grantee written explanation of such other items of information as are needed by the EDA to evaluate the reimbursement request, or (iii) send the Grantee written explanation of the EDA's reasons for denial of repayment of any of the Grantee's requested reimbursement.

3. Liability for Improvements: Neither the City nor the EDA shall, in any event, be liable to the Grantee, nor to any of its agents, employees, guests or invitees at the Property, and the Grantee shall indemnify, save, defend, and hold harmless the City and the EDA from any claims or causes of action, including attorney's fees incurred by the City or the EDA, arising from defect or claimed defect of any of the Improvements, or arising from any action of the City or the EDA under this

Agreement. This section shall survive the termination or expiration of this Agreement.

4. Written Notice: Wherever any notice is required or permitted hereunder, such notice shall be in writing. Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered when actually received by the designated addressee or regardless of whether actually received or not, when deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the parties hereto at their respective addresses, as set forth below, or at such other address as they may subsequently specify by written notice.

<u>If to the EDA:</u> Columbia Heights EDA Community Development Department 590 40 th Avenue N.E. Columbia Heights, MN 55421	<u>If to Grantee:</u> _____ Attn: _____ _____ _____
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5. Captions; Choice of Law; Etc. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement. This Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the subject matter contained herein. There are no verbal agreements that change this Agreement. This Agreement binds and benefits the parties hereto and their successors and assigns. This Agreement has been made under the laws of the State of Minnesota, and such laws will control its interpretation.

[Signatures to Appear on Following Page]

IN WITNESS WHEREOF, the Grantee and the EDA have signed this Agreement as of the day and year first above written.

GRANTEE:

[_____]

a [_____]

By: _____

Name: _____

Its: _____

Date: _____

EDA:

COLUMBIA HEIGHTS ECONOMIC
DEVELOPMENT AUTHORITY

By: _____

Name: _____

Its: _____

Date: _____

EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

EXHIBIT B

PROPERTY IMPROVEMENTS SUBJECT TO 50% REIMBURSEMENT

RESOLUTION NO. 2022-12**A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE CREATION AND IMPLEMENTATION OF THE FIRE SUPPRESSION GRANT, PILOT PROGRAM.**

WHEREAS, current building code requires business and property owners that propose a change in use, expansion, and/or remodel, to meet modern day sprinkler requirements similar to those for new construction; and

WHEREAS, the EDA in conjunction with Community Development staff, has identified the cost of installing fire suppression systems in commercial buildings as a barrier for many new or expanding small businesses; and

WHEREAS, in response to these findings the EDA has created the Fire Suppression Grant, Pilot Program, partially alleviating the costs of installing a fire suppression system, and promoting the revitalization, restoration, and safety of commercial spaces within the City; and

WHEREAS, the EDA will fund this pilot program, \$45,000 in total, utilizing fund 408, more specifically the \$45,000 of unused 2020 Façade Improvement Grant Program funding;

NOW THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the Authority:

1. Approves the creation and implementation of the EDA's Fire Suppression Grant Pilot Program.
2. Authorizes the appropriation of \$45,000 from fund 408 for the expenditures associated with the Fire Suppression Grant, Pilot Program.
3. Authorizes Community Development staff to take such action as they deem necessary and appropriate to carry out the purposes of the Fire Suppression Grant, Pilot Program.

ORDER OF THE ECONOMIC DEVELOPMENT AUTHORITY

Adopted this 2nd day of May, 2022

Offered by:

Seconded by:

Roll Call:

Marlaine Szurek, President

Attest:

Alicia Howe, Secretary